

R.M. of PLEASANTDALE # 398

AGENDA

February 11, 2021 at 9:00 a.m.

1. **Call to Order**
2. **Conflict of Interest Disclosure**
3. **Approval of Minutes** Regular Meeting - January 14, 2021
4. **Accounts Payable**
5. **Financial Statements** – January 2021
6. **Bank Reconciliation**
7. **Committee Reports**
 - a) Reeves Report
 - b) Council Reports (plus applicable Committee Reports)
 - c) Acting Administrators Report
 - d) Lac Vert environmental report
8. **Delegates:** Consultant to Acting Administrator: Jolynne Gallays 9:15 am
Kipabiskau Regional Park – Kevin Moulds & Larry Mitchell 10:15 am
Ducks Unlimited – Geny Letain & Devon Chubey 11:00 am
Finning CAT – Rodney Serhan 12:00 pm
9. **Unfinished business**
 - a) Reserves
 - b) Grader Purchase
 - c) Mower Purchase
 - d) Kipabiskau Administration fee
 - e) Lac Vert Water Deficit
 - f) Legal
 - g) Administrative Positions
 - h) SARM Convention Registration/Voting Delegates
 - i) WSA Request
 - j) Sask Lotteries
 - k) Miles 334-336
 - l) Insurance Coverage
 - m) Elk Herds in the RM
 - n) ATS Traffic signs
 - o) WSA Historical Spill levels
 - p) Wix webpage
 - q) WSA application fee
10. **New business**
 - a) 2021 Road Haul Agreements
 - b) Beaver Obstruction
 - c) Dun-Rite Vac – Air request
 - d) SARM Div 4 Rep
 - e) MLDP Municipal Leaders Roles & Responsibilities
 - f) Inventory
 - g) 2021 Beaver Extractors
 - h) Gravel Extraction
 - i) Highway 349 Construction
 - j) Office Equipment
 - k) Permission to Access Private Lands
 - l) SAMA Annual Meeting
 - m) Request for General Information
 - n) 2020 Clubroot Map
 - o) RM Tax Enforcement Property
 - p) RCMP Fiscal Year: 2020-2021 (2nd & 3rd Quarter Police Plan Report)
 - q) Budget Meeting(s) date
 - r) Purchasing Policy
11. **Correspondence** (available for viewing at meeting)
 - a) SARM Weekly Bulletins
 - b) The Furrow Magazine
January 2021
 - c) Infrastructure Magazine
December 2020/January 2021
 - d) Fountain Tire SARM Group
Buyers Program
 - e) Winacott Equipment Group &
Warner Industries
 - f) Census Canada
 - g) Bill Huber SARM candidacy
 - h) Municipal Information –
COVID
 - i) Subterra Horizontal
Directional Drilling Ltd.
 - j) Saskatchewan Music Festival
 - k) Private Motor Carrier Winter
2020
 - l) Milligan Bio
 - m) SHA Update – COVID-19
 - n) 2021 Weed Inspector & Land
Manager Webinars
 - o) Altwest Communications
 - p) Community Futures NewSask
 - q) W Law Group letter
 - r) SARM Keystone XL Pipeline
 - s) Western Canadian Game
Warden Winter 2021
 - t) Resterra Land & Road
Reclamation
 - u) Rural Sheaf 01-2021
 - v) Grahams Tire
 - w) Peter Julian, MP NDP House
Leader
 - x) Wapiti Regional Library
January 2021
 - y) Tisdale & District Fire
Protection Feb 3, 2021
Minutes
 - z) Ag Health & Safety -
Discovery Days
 - aa) Bandit Energy pricing
 - bb) SAMA Board Nominations
from SARM
 - cc) Tisdale & District Fire
Protection Area Agenda &
Minutes
 - dd) Ducks Unlimited Canada –
Programs
 - ee) Nadiger Naturalization Plan
12. **Adjourn**

RM of Pleasantdale #398
Regular Meeting Minutes
Thursday, February 11, 2021
Council Chambers in the Municipal Office in Naicam

The Council members present:

Reeve: Frank Kilborn
Councillor Division 1 Ernest Pederson
Councillor Division 2 Helen Meekins
Councillor Division 3 Jennifer Bushby
Councillor Division 4 Doug Hardy
Councillor Division 5 Kris Gage

Regrets: Councillor Division 6 Bruce Willett

Staff present: Diane Gilbertson – Acting Administrator

Reeve Kilborn called the meeting to order at 8:58 a.m.

Conflict of Interest Declaration: Jennifer Bushby
Kris Gage

047/21 MEETING MINUTES

Bushby: THAT the minutes of the January 14, 2021 Regular Meeting of Council be hereby adopted as presented. **Carried**

048/21 ACCOUNTS PAYABLE

Meekins: THAT the cheques numbered 2927 to 2954; electronic payment vouchers numbered 1206 to 1237; and payroll vouchers numbered 1300 to 1320; totaling \$110888.80 as outlined on the payment registers and cheque reconciliation report attached to and forming part of these minutes be approved and payments authorized AND THAT late arriving SARM invoices for \$1403.54 for Finning products, legal services, PSIP, advertising and benefit debit and credit invoices be authorized and payment issued. **Carried**

049/21 STATEMENT OF FINANCIAL ACTIVITIES

Pederson: THAT the Statement of Financial Activities for January 2021 be accepted as information and filed. **Carried**

050/21 BANK RECONCILIATION

Meekins: THAT the Bank Reconciliation for the month ending January 31, 2021 be accepted as presented and attached hereto forming part of these minutes. **Carried**

051/21 TISDALE & DISTRICT FIRE PROTECTION

Meekins: THAT the RM of Pleasantdale acknowledge the two (2) percent increase in the Tisdale & District Fire Protection 2021 levy. **Carried**

052/21 SNOW CLEARING

Meekins: THAT Stan Rude and/or Starlotte Seeds be contracted, if interested, to provide snow plow services within the Unorganized Hamlet of Lac Vert AND THAT Irving Construction be contracted to remove snow at intersections at various locations within the municipality. **Carried**

053/21 COMMITTEE REPORTS

Hardy: THAT the following reports be accepted as presented:

- Council members' verbal reports
- Acting Administrator Gilbertson's verbal report

Carried

054/21 RESERVE TRANSFER

Bushby: THAT the Administration be authorized to transfer \$108,104.29 from the Reserves Future Expenses into the Accumulated Surplus and \$400,000.00 from the Reserves Future Expenses into the Accumulated Surplus as of December 31, 2020. **Carried**

055/21 GRADER PURCHASE

Gage: THAT the grader purchases as outlined in Resolution 371/20 be approved; AND THAT delivery and payment will be in April 2021; AND FURTHERMORE THAT the RM of Pleasantdale Council authorize the transfer from Equipment Reserves into the Operating account to coincide with the purchase. **Carried**

Delegates: Ducks Unlimited Representatives: Gerry Letain and Devon Chubey 11:03am to 11:33am.

056/21 WSA REQUEST

Hardy: THAT the proposed project as per the Water Security Agency's plan number E5-105197-1, be granted sanction by the RM of Pleasantdale No. 398 to utilize the RM's culverts and infrastructure for drainage works conveyance. The project is outlined on WSA Plan number E5-105197-1 which has been signed and sealed by the RM. **Carried**

057/21 KIPABISKAU REGIONAL PARK

Hardy: THAT the RM of Pleasantdale table a decision on the Kipabiskau Administration Fee until the March meeting when Kipabiskau Regional Park representatives can be in attendance. **Carried**

058/21

Bushby: THAT this meeting be closed to the Public for the purpose of discussing the legal matters regarding Res #330/20. (11:40am) [LA FOIP 16]

All members of council in attendance for this council meeting remained in the Room for the in-camera session, as well as Acting Administrator Gilbertson.

Council resumed an open meeting at 11:52pm

059/21 LEGAL

Meekins: THAT Acting Administrator, Gilbertson send a letter to the Reeve at the RM of Lake Lenore stating that RM 398 neither condones nor supports the opinion of ex-Reeve Graham in reference to Lake Lenore Reeve as stated in the article "History of drainage in RM of Pleasantdale" in Volume 115, No. 15 of the East Central Recorder. **Carried**

060/21 LUNCH RECESS

Kilborn: THAT this meeting be recessed for 60 minutes for a lunch break (11:53pm). **Carried**

Council reconvened the meeting at 12:30pm

Delegate: Finning CAT representative: Rodney Serhan 12:30am to 1:15pm.

060/21 LAC WATER DEFICIT

Meekins: THAT the Lac Vert Water Deficit be tabled until the March 11, 2021 Council meeting. **Carried**

061/21

Kilborn: That this meeting be closed to the Public for the purpose of discussing the personnel matters. (12:57pm) [LA FOIP 16]

Acting Administrator Gilbertson left the meeting room at 2:01pm; all members of council in attendance for the meeting remained in the Room for the in-camera session.

Councillor Kris Gage declared a Conflict of Interest and left the meeting room at 2:12pm

Acting Administrator, Gilbertson joined to the in-camera session at 2:13pm at which time Councillor Gage returned to the meeting room.

Council resumed an open meeting at 2:16pm

061/21 ADMINISTRATIVE ASSISTANT

Bushby: THAT the RM of Pleasantdale hire Gwen Hacking as the casual Administrative Assistant at a rate of \$20.00 per hour for 2 to 3 days per week or as needed by the Acting Administrator. **Carried**

062/21 PAYABLE

Kilborn: THAT payment of cheque number 002944 to the Quill Lakes Watershed Authority be held until March 11, 2021 upon clarification of membership to RM of Pleasantdale Council. **Carried**

063/21 VOTING DELEGATES

Kilborn: THAT Councillor Meekins and Councillor Bushby be appointed as the Voting Delegates of Council for the Virtual SARM Convention in March 2021. **Carried**

064/21 SASK LOTTERIES GRANT

Meekins: THAT the Sask Lotteries grant for 2020-2021 be tabled until the March 2021 Council Meeting and that the Administration advertise in the usual manner for the Sask Lotteries Grant 2021-2022. **Carried**

065/21 MILES 334-336

Pederson: THAT the RM of Pleasantdale install a "Winter Road Only" sign on Range Road 400 near the Highway 6 location.

Carried

066/21 SARM LIABILITY INSURANCE

Meekins: THAT the RM of Pleasantdale Council acknowledge receipt of the SARM's Towing and Non-Employee Passenger liability information as presented.

Carried

067/21 ELK HERDS

Kilborn: THAT the RM of Pleasantdale Council acknowledge the response received from Fish, Wildlife and Lands Branch, Ministry of Environment in regards to Resolution 335/20.

Carried

~~**068/21 ATS TRAFFIC SIGNS**~~

~~Kilborn: THAT the RM of Pleasantdale dismiss the ATS Traffic Sign quote for a complete Speed Display System.~~

revises by Res# 100/21 March 11, 2021

Carried

069/21 WSA HISTORICAL SPILL LEVELS

Hardy: THAT the RM of Pleasantdale acknowledge receipt of the historical spill levels as per Resolution 340/20.

Carried

070/21 WIX WEBPAGE

Meekins: THAT the RM of Pleasantdale secures "rmofpleasantdale.ca" domain name for two (2) years and agrees to a two (2) year agreement for a Wix website as per Resolution 031/21.

Carried

071/21 WSA APPLICATION FEE

Bushby: THAT payment of the \$100.00 WSA application fee for the drainage project on Miles 334 to 335 be authorized.

Carried

072/21 2021 ROAD HAUL AGREEMENTS

Bushby: THAT the annual 2021 Road Haul Agreements for Prairie North Coop, CMI Ag, Curtis Construction remain at the same rate as 2020 and the annual 2021 Road Haul Agreement for Greenland Waste be increased to \$1000.00; AND THAT administration sends letters to all delinquent Road Maintenance Agreement users for payment of 2020 road hauling and remind users that prior RM approval is required prior to any hauling within the RM of Pleasantdale boundaries.

Carried

073/21 BEAVER OBSTRUCTION

Hardy: THAT the RM of Pleasantdale Council acknowledge receipt of the Water Security Agency Beaver Dam Removal information as presented.

Carried

074/21 SARM DIVISION 4 REPRESENTATIVE

Bushby: THAT the RM of Pleasantdale Council acknowledge that Harvey Malanowich has been appointed as Division 4 Director to the SARM Board of Directors.

Carried

075/21 MUNICIPAL LEADERS ROLES AND RESPONSIBILITIES

Kilborn: THAT the RM of Pleasantdale Council acknowledge the availability and training provided to SARM members through the Municipal Leadership Development Program.

Carried

076/21 INVENTORY

Kilborn: THAT the outside RM staff be asked to complete inventory prior to spring run-off.

Carried

077/21 2021 BEAVER EXTRACTORS

Kilborn: THAT the RM of Pleasantdale Council update and accept the amended 2021 Beaver Extractor list which reflects Resolution 334/20; AND THAT administration sends letters to all active extractors reminding them of the requisites entailed to receive the beaver bounty.

Carried

078/21 GRAVEL EXTRACTION

Kilborn: THAT the RM of Pleasantdale Council acknowledge receipt of a copy of the RM Gravel Extraction Bylaw and that administration send letters to 2020 delinquent gravel extractors with a reminder to applicable 2021 gravel extractors to obtain approval from the RM prior to gravel extraction.

Carried

079/21 HIGHWAY 349 CONSTRUCTION

Hardy: THAT the RM of Pleasantdale Council acknowledge possible future construction of a portion of Highway 349. Carried

080/21 OFFICE EQUIPMENT

Hardy: THAT the Administration be authorized to change office security as required. Carried

081/21 PERMISSION TO ACCESS PRIVATE LANDS

Bushby: THAT the RM of Pleasantdale Council approves the Permission to Access Private Lands policy and that letters are to be mailed to applicable land owners annually in the fall. Carried

082/21 SAMA ANNUAL MEETING

Hardy: THAT the RM of Pleasantdale Council acknowledge the Notice of SAMA Annual Meeting information as presented. Carried

083/21 REQUEST FOR GENERAL INFORMATION

Meekins: THAT the RM of Pleasantdale implement a policy providing Administration ten (10) business days to ~~respond to~~ ^{deliver} general information requests from the public. Carried

084/21 2020 CLUBROOT MAP

Bushby: THAT the RM of Pleasantdale Council acknowledge the 2020 Clubroot Map as presented. Carried

085/21 RM TAX ENFORCEMENT PROPERTY

Hardy: THAT the RM of Pleasantdale Council acknowledge the sale of RM owned tax enforcement property and approve the tendering and advertising all the applicable properties.

Blk/Par A-Plan No. 101641621 Ext 54
SW 08-41-18-2 Ext 24
SW 08-41-18-2 Ext 25
Blk/Par A-Plan No. 101783314 Ext 32
Blk/Par A Plan No. 101739911 Ext 27
Lot 2 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 13 Blk/Par 02-Plan No. AO430 Ext 0
Lot 14 Blk/Par 02-Plan No. AO430 Ext 0
Lot 15 Blk/Par 02-Plan No. AO430 Ext 0
Lot 6 Blk/Par 01-Plan No. AO430 Ext 0
Lot 6 Blk/Par 04-Plan No. AB1371 Ext 0
Lot 1 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 9 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 5 Blk/Par 04-Plan No. AB1371 Ext 0
Lot 13 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 6 Blk/Par 01-Plan No. AB1371 Ext 0
Lot 7 Blk/Par 01-Plan No. AO430 Ext 0
Lot 7 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 8 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 3 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 4 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 5 Blk/Par 02-Plan No. AB1371 Ext 0
Lot 1 Blk/Par 5 Plan No. AU4753 Ext 0
Lot 2 Blk/Par 5 Plan No. AU4753 Ext 0
Lot 19 Blk/Par 01 Plan No. 101724421 Ext 7
Lot 18 Blk/Par 01 Plan No. 101724432 Ext 8
Lot 7 Blk/Par 04 Plan No. 82H06265 Ext 0
Lot 8 Blk/Par 03 Plan No. 82H06265 Ext 0
Lot 9 Blk/Par 03 Plan No. 82H06265 Ext 0
Lot 10 Blk/Par 03 Plan No. 82H06265 Ext 0
Lot 11 Blk/Par 03 Plan No. 82H06265 Ext 0
Lot 1 Blk/Par 10 Plan No. 82H06265 Ext 0
Lot 6 Blk/Par 10 Plan No. 82H06265 Ext 0

Carried

086/21 RCMP FISCAL YEAR: 2020-2021

Hardy: THAT the RM of Pleasantdale Council acknowledge the RCMP Fiscal Year 2020-2021 (2nd and 3rd Quarter Police Plan Report) as presented. Carried

087/21 PURCHASING POLICY

Bushby: THAT th009 RM of Pleasantdale Council table the Purchasing Policy until the March 2021 meeting of Council. **Carried**

088/21 CORRESPONDENCE

Meekins: THAT the following list of correspondence from the February 11th agenda and miscellaneous correspondence be accepted as read, dealt with and filed and/or disposed of in the usual manner:

- a) SARM Weekly Bulletins
- b) The Furrow Magazine January 2021
- c) Infrastructure Magazine December 2020/January 2021
- d) Fountain Tire SARM Group Buyers Program
- e) Winacott Equipment Group & Warner Industries
- f) Census Canada
- g) Bill Huber SARM candidacy
- h) Municipal Information – COVID
- i) Subterra Horizontal Directional Drilling Ltd.
- j) Saskatchewan Music Festival
- k) Private Motor Carrier Winter 2020
- l) Milligan Bio
- m) SHA Update – COVID-19
- n) 2021 Weed Inspector & Land Manager Webinars
- o) Altwest Communications
- p) Community Futures NewSask
- q) W Law Group letter
- r) SARM Keystone XL Pipeline
- s) Western Canadian Game Warden Winter 2021
- t) Resterra Land & Road Reclamation
- u) Rural Sheaf 01-2021
- v) Grahams Tire
- w) Peter Jullian, MP NDP House Leader
- x) Wapiti Regional Library January 2021
- y) Tisdale & District Fire Protection Feb 3, 2021 Minutes
- z) Ag Health & Safety - Discovery Days
- aa) Bandit Energy pricing
- bb) SAMA Board Nominations from SARM
- cc) Tisdale & District Fire Protection Area Agenda & Minutes
- dd) Ducks Unlimited Canada – Programs
- ee) Nadiger Naturalization Plan

Carried

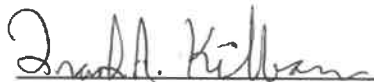
089/21 ADJOURNMENT

Kilborn: THAT this meeting be adjourned at 3:58 p.m.

Carried

Originally signed by

Originally signed by



Reeve



Acting - Administrator