

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

December 14, 2023

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Morgan Leigh	
Division 1	Ernest Pederson	
Division 2	Mark Govan	regrets
Division 3	Jennifer Bushby	
Division 4	Mike Patterson	
Division 5	Helen Meekins	
Division 6	Robert Hutchison	
Staff Present:	Acting Administrator	Trevor Peterson

Reeve Leigh called the meeting to order at 9:00 a.m.

Conflict of Interest Disclosure

Councillor Mike Patterson declares a conflict for agenda item 12 a

Councillor Jennifer Bushby declares a conflict for agenda item 14 a

ADOPTION OF AGENDA

421/23

Adopt Agenda

Meekins/Bushby: That Council adopt the December 14, 2023 regular meeting of council agenda as presented.

Carried

MINUTES

422/23

Approval of Minutes

Meekins/Leigh: That Council approve the minutes for the regular council meeting held on November 2, 2023.

Carried

FINANCIALS

423/23

Accounts Payable

Patterson/Meekins: That cheques 4183-4219 General Payables totaling \$63,678.32; Electronic Payments 2359-2389 totaling \$80,735.76; Mastercard payments 2023-2035 totaling \$1,747.08 and Payroll and Council Indemnity totaling \$23,582.06 be authorized for payment.

Carried

424/23

Financial Statements

Hutchison/Pederson: That the Statement of Financial Activities ending November 30, 2023 be adopted.

Carried

425/23

Bank Reconciliation

Meekins/Bushby: That Council approve the Bank Reconciliation for November 30, 2023.

Carried

MP
J.P.

DELEGATIONS

Joe Bohacheski from Hetland Seeds made a presentation in support of a building permit application from 9:12 am to 9:28am.

PUBLIC HEARING

426/23 Bushby/Pederson: That Council recesses the regular meeting of council at 9:29 am to hold a public hearing for Bylaw 08-2023 A Bylaw to Provide for the Closing of a Municipal Road. *J.P. Myl*

Carried

427/23 Bushby/Patterson: That Council closes the Public Meeting and reconvenes the regular meeting of council at 9:31 am.

Carried

REPORTS

428/23

Reports

Meekins/Patterson: That Council accept the following reports as presented: Council Division Reports for Divisions 1, 3, 4, 5 and 6; Reeve Report, Work Orders Report, Acting Administrators Report, and RCMP Report.

Carried

UNFINISHED BUSINESS

NEW BUSINESS

Bylaw 08-2023 A Bylaw to Provide for the Closing of a Municipal Road

Councillor Patterson declared a conflict and left the meeting at 10:56 am.

429/23 Meekins/Bushby: That Council approve first reading for Bylaw 08-2023, A Bylaw to Provide for the Closing of a Municipal Road.

Carried

430/23 Leigh/Pederson: That Council approve Second reading for Bylaw 08-2023, A Bylaw to Provide for the Closing of a Municipal Road.

Carried

431/23 Bushby/Meekins: That Council approve having third reading of Bylaw 08-2023, A Bylaw to Provide for the Closing of a Municipal Road, at this, the December 14, 2023 regular meeting of council.

Carried Unanimously

432/23 Hutchison/Leigh: That Bylaw 08-2023, A Bylaw to Provide for the Closing of a Municipal Road, be read a third time and hereby adopted.

Carried

myl
J.P.

433/23

Western Municipal Consulting Appointment

Meekins/Hutchison: That the RM of Pleasantdale No 398 appoints Western Municipal Consulting Ltd to manage the Board of Revision process for the term of January 1st, 2024 to December 31st, 2024; remuneration as set out in Western Municipal Consulting Ltd fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thomson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Steve Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

434/23

Leigh/Hutchison: That the RM OF Pleasantdale NO. 398 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1st, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. In the event Kara Lindal is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

435/23

Building Official Appointments

Meekins/Patterson: That Council appoint Clayton Meier, Ryan Thiessen, Travis Elkin, Shenah Cartier, and Clint Vargo of Municode as the Building Officials for 2024.

Carried

436/23

Auditors Engagement Letter

Meekins/Patterson: That Council approve Ingram & Yeadon to conduct the 2023 year end audit and authorizes the signing of the engagement letter.

Carried

437/23

Hail Insurance Withdrawn Lands

Bushby/Meekins: That Council approves the Land Withdrawal List as submitted by Saskatchewan Municipal Hail Insurance.

Carried

438/23

Approach Applications

Leigh/Patterson: That Council postpones a decision on the approach applications until the Acting Administrator can confirm with the Water Security Agency that the approach requests do not violate any of the St. Pete's C&D moratorium rules.

Carried

Acting Administrator Trevor Peterson left the meeting at 11:53 am.

Sand Spreader

JP.

439/23 Meekins/Pederson: That Council approves the Acting Administrator to enter into an agreement with the Town of Naicam for sand spreading trial for the 2023/2024 season to make an informed decision on purchasing a sand spreader in the future.
Carried

Acting Administrator Trevor Peterson returned to the meeting at 11:58 am.

Reeve Leigh declares a recess for lunch at 12:00 pm, returning at 12:30pm.

Reeve Leigh declares a return to the regular meeting of council at 12:32pm.

Lac Vert Lot Offer

440/23 Meekins/Leigh: That Council approves the sale of the Lac Vert lot known as Lot 1 Blk/Par 10 Plan 82H06265 Ext 0 for \$500 to the applicant.
Carried

Committees and Appointments for 2024

441/23 Bushby/Meekins: That Council approves the updated 2024 Council Committees and Appointments as per attached listing forming a part of these minutes.
Carried

2024 Meeting Dates

442/23 Bushby/Leigh: That council approves the 2024 meeting dates as presented and attached forming a part of these minutes.
Carried

Reserve Account Transfers

443/23 Meekins/Leigh: That Council approves the transfer of \$50000 from unused contract surfacing to bridge reserve; the transfer of \$46000 from the unpurchased Schulte mower budget to the equipment savings reserve; and the budgeted transfer of \$17400 from the Naicam contract budget to the fire equipment savings reserve.

J.P. myl
Leigh/Bushby

Carried

Municipal Revenue Sharing Grant Declaration of Eligibility

444/23 Bushby/Pederson: The Council of the Rural Municipality of Pleasantdale confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2023 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met.; and

That we authorize the Acting Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

J.P.

Authorization for End of Year Accounts Payable

445/23 Meekins/Patterson: That Reeve and Acting Administrator be given authority to pay all municipal accounts prior to closing the 2023 books and that the list of payments be presented to Council at the regular meeting of council on January 11, 2024 for ratification.

Carried

Saskatchewan Municipal Hail Insurance Commissions

446/23 Leigh/Hutchison: That Council approves paying the 2023 Saskatchewan Municipal Hail Insurance commissions to office staff.

Carried

Damage to Culvert for RM of Lake Lenore

447/23 Meekins/Hutchison: That Council authorizes the RM of Lake Lenore to be invoiced for 80% of the cost of 2 culverts, 50' long.

Carried

Gravel Exploration at the Savage Pit

448/23 Leigh/Patterson: That Council authorizes the Acting Administrator to select, in his opinion, the best firm based upon quote and qualifications to conduct the Heritage Resource Impact Assessment up to a maximum of \$6,800 plus taxes.

Carried

HUMAN RESOURCES

In Camera Discussion Re: Complaint

449/23 Meekins/Hutchison: That Council goes into camera to discuss an ethics complaint at 1:52 pm.

Carried

Councillor Bushby declared a conflict and left the meeting at 1:55pm.

450/23 Meekins/Patterson: That Council reconvenes the regular meeting of Council at 2:14 pm.

Carried

451/23 Patterson/Leigh: That Council refers complaint 005/23 to Marcy Johnson for investigation.

Carried

Councillor Bushby returns to the meeting at 2:17 pm.

CORRESPONDENCE

J.P. nyl
Meekins / Bushby :

452/23 That Council accepts and files the correspondence, as presented by Acting Administrator Peterson.

Carried

nyl
J.P.

453/23

Adjournment

Hutchison/Leigh: That the December 14th, 2023 Regular Meeting of Council be adjourned at 2:29 pm.

Carried



Magnus
Reeve

[Signature]
Administrator

January 11th / 2024
Date