

R.M. of PLEASANTDALE # 398

AGENDA

July 2021 at 9:00 a.m.

1. **Call to Order**
2. **Conflict of Interest Disclosure**
3. **Approval of Minutes Regular Meeting – June 10/2021**
4. **Accounts Payable -**
5. **Financial Statements – June 31/2021**
6. **Bank Reconciliation – June 31/2021**
7. **Action Items**
8. **Committee Reports (Verbal)**
 - a) Reeves Report
 - b) Council Reports
 - c) Administrators Report
 - d) Lac Vert Water Report
9. **DELEGATE Affinity Credit Union Laurie Meyers 10:30 a.m.**
10. **UNFINISHED BUSINESS**
11. **IN CAMERA Legal Issues**
12. **INFRASTRUCTURE(Road/Bridges)**
 - a) Clay Cap 777 self – tendering (SARM Memo)
 - b) Approach application Cross
 - c) Water Security Renewal Permit NW-11-41-18-W2
 - d) Discussion 2022 Channel Clearing Project
13. **NEW BUSINESS**
 - a) Tax Enforcement to Register Tax Lien
 - b) Tax Title 30 day Notice Lac Vert Lots 3,4,5,8,9 Blk. 3 Plan AB1371
 - c) RM property available for Sale
 - d) Introduce Bylaw 04 – 2021 A bylaw to Provide of Closing and Leasing a Road
 - e) Bylaw 05/2021 A Bylaw to Establish Property Tax Incentives and Penalties
 - f) Weed Control of Municipal Yards – Willow Creek Weed Control Services Inc.
 - g) Record Destruction Schedule - acknowledgement
 - h) Endorsement Request Bill C-313 Banning Symbols of Hate Act
 - i) Acknowledge OHS Officer Report
 - j)
14. **PLANNING & DEV**
 - a) Sask Power Notification 302721129 install pedestal NW-32-40-16-W2
 - b) Millennium Land Inc. – Sask Energy data collection
 - c) Dennis Lichti offer to purchase Lac Vert lot and seeking tax exemption
 - d) Dennis Lichti; parcel tie Lots 13 & 14 Parcel 2 Plan AB1371 Ext. 0
 - e) Silver Park offer to purchase lots 7-15
15. **CORRESPONDENCE(available for viewing at meeting)**
 - a) North East Area Transportation Planning Committee Minutes
 - b) SARM Trading Services Update
 - c) Armtech Sales Contact Info
 - d) Saskatchewan Construction Association Message to Industry
 - e) Saskatchewan Heavy Construction Association
 - f) Carrot River Valley Watershed Tree for life program



RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

Thursday July 8/2021

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Frank Kilborn
Division 1	Ernest Pederson
Division 2	Helen Meekins
Division 3	Jennifer Bushby
Division 4	Doug Hardy
Division 5	Kris Gage
Division 6	Bruce Willett

Staff Present: Administrator Donna Goertzen

Reeve Kilborn call the meeting to order at 9:00 a.m.

Conflict of Interest to Declare

225/21 Minutes

Willett/Meekins: That the June 10/2021 Regular Council Minutes be adopted as presented and that June 10/2021 Public Meeting Minutes be adopted as presented.
Carried

226/21 Accounts

Bushby/Pederson: That cheques 3073-3104 general payables \$82,609.60; Electronic Payments 1379-1414 \$42,193.88; and Payroll voucher \$20,954.06; and further that they be authorized for payment and form part of these meeting minutes.
Carried

227/21 Bank Reconciliation

Bushby/Meekins: That June 30/2021 Bank Reconciliation be adopted and form part of these meeting minutes.
Carried

228/21 Financial Statements

Bushby/Hardy: That Statement of Financial Activities ending June 30/2021 be adopted and form part of the meeting minutes.
Carried

Delegate Laurie Meyers Credit Union

229/21 Reports

Gage/Meekins: That Council acknowledge the following verbal reports: Reeve, Council, Administrator and Lac Vert Water; AND FURTHER that the written Foreman report form be attached and form part of these meeting minutes.
Carried

230/21 IN CAMERA

Bushby/Meekins: That Reeve, Council and Administration staff having issues to discuss regarding personal matters, land, legal matters and negotiations which are exempt from Public discussion under *The Local Authority Freedom of Information and Protection of Privacy Act* and the Municipal Act go in camera at 11:30 a.m.
Carried

231/21 Out of Camera

Bushby/Meekins: That the council of the RM of Pleasantdale #398 move out of

camera and reconvene the regular meeting of Council at 11:42 a.m.

Carried

NEW BUSINESS

- 232/21 Approach Request**
Meekins/Hardy: That Council provide approval for Approach Application SW-04-41-18-W2.
Carried
- 233/21 Tax Enforcement**
Bushby/Meekins: That Council provide permission given under Section 10 of *The Tax Enforcement Act* to apply to the registrar to register an interest based on outstanding taxes against land titles.
Carried
- 234/21 Frank/Helen:** That the Administrator be authorized to serve 30 day Notice Tax Enforcement Act Section 24 on Lot1, 3,4,8,9 Blk. # Plan AB1371.
Carried
- Lunch Break at 12:02 p.m.**
- Reconvene from Lunch at 12:40 p.m.**
- 235/21 RM Property for Sale**
Bushby/Pederson: That council instruct Administrator to post list RM Properties for Sale on the municipal web site.
Carried
- 236/21 Bylaw 04/2021**
Gage/Hardy: That a Bylaw to Provide for the Closing and Leasing a Municipal road be introduced.
- 237/2021** Meekins/Pederson: That 1st reading be given to Bylaw 04-2021 being a bylaw to provide for the Closing and Leasing of a Road
AND FURTHER that pursuant to *The Planning and Development Act, 2007*, that Public notice of council's intention to close and leasing a road be circulated in the Community newsletter and posted on the municipal web site
AND FURTHER that a Public Meeting be held on August 12/2021 at 10:00 a.m. in the Municipal Office, Naicam, to hear any submissions with regards to Bylaw 04/2021.
Carried
- 238/21 Bylaw 05/2021 A Bylaw to Establish Property Tax Incentives and Penalties**
Meekins/Hardy: That Bylaw 05-2021 be given first reading.
Carried
- 239/21** Willet/Gage: That Bylaw 05-2021 be given second reading.
Carried
- 240/21** Willet/Hardy: That Bylaw 05-2021 be given third reading at this meeting.
Carried Unanimously
- 241/21** Bushby/Gage: That Bylaw 05-2021 be given third reading and adopted at this meeting.
Carried
- 242/21 Record Destruction Schedule**
Willet/Gage: That we approve the destruction of the attached list of documents in accordance with Bylaw 02-2016.
Carried

243/21 OHS Report
Meekins/Bushby: That Council provide authority to the Administrator to sign OHS Officer Report on behalf municipality.
Carried

PLANNING AND DEVLEOPMENT

244/21 Sask Power
Meekins/Hardy: That Council provide authority for the Administrator to sign Sask Power Notification #302721129 install NW-21-40-16-W2 on behalf of the municipality.
Carried

245/21 Offer to Purchase Lac Vert
Meekins/Hardy: That Council consider and approve offer to purchase Lot 10 Parcel 2 Plan AB1371 Ext 0 for the sum of \$500.00 to Dennis Lichti and possession date will be October 1/2021.
Carried

246/21 Parcel Tie Lac Vert
Bushby/Meekins: That Council consider and approve a Parcel Tie request to tie Lots 13 & 14 Parcel 2 Plan AB1371 in the Hamlet of Lac Vert.
Carried

247/21 Offer to Purchase Silver Park
Bushby/Meekins: That Council decline offer to purchase Lots 7-15 Parcel 02 Plan AO430 Ext 0 as the intended use of property does not meet Zoning Bylaw criteria under Section 8.2 and 8.3.3.
Carried

248/21 Signage
Gage/Willett: That Council approve signage request "No through Road" for SE-35-41-17-W2 sign location will be at the discretion of Council.
Carried

249/21 Community Grant Organization
Meekins/Hardy: That council approve the "Community Grant Organization" application as presented and direct Administrator to post grant information on the RM Web Site, Facebook and Wholesome Bean.
Carried

250/21 Correspondence
Bushby/Meekins: That Council acknowledge correspondence as presented.
Carried

251/21 Adjournment
Gage: That the meeting be adjourned at 2:00 p.m.
Carried



Dorothy A. Kilban
Reeve

A
Administrator

Aug 12/21
Date

Date Printed
07/02/2021 1:33 PM

**R.M. of Pleasantdale No.398
Bank Reconciliation - Summary**

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**RM Operating Account
For Ending Date 06/30/2021**

**110-110-120 - Cash - Bank - Operating Account
GL Balance to 06/30/2021**

477,767.93

Service Charges:		0.00
Interest Charges:		0.00
Interest Revenue:		174.36


Adjusted Book Balance **477,942.29**

Bank Statement Balance: **490,587.98**

Deposits in Transit:	0.00	
Outstanding Payments:	-12,645.69	
Total Uncleared:	-12,645.69	-12,645.69

Adjusted Bank Balance **477,942.29**

Notes

A 

Report Date
07/02/2021 3:14 PM

R.M. of Pleasantdale No.398
Statement of Financial Activities - Summary
For the Period Ending June 30, 2021

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	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(502.02)	643.91	1,144,810.00	(1,144,166.09)	0.06
Fees and Charges	3,599.09	15,613.69	25,450.00	(9,836.31)	61.35
Maintenance and Development Charges	10,025.40	42,312.03	25,000.00	17,312.03	169.25
Utilities	1,312.50	7,875.00	15,750.00	(7,875.00)	50.00
Grants	95,745.75	118,417.51	469,140.00	(350,722.49)	25.24
Grants in Lieu of Taxes		951.00	21,360.00	(20,409.00)	4.45
Capital Asset Proceeds		43,762.45		43,762.45	
Land Sales - Gain			1,870.00	(1,870.00)	
Investment Income and Commissions	5,197.68	20,551.29	10,730.00	9,821.29	191.53
Other Revenues	100.00	(104.50)	1,500.00	(1,604.50)	106.97-
Internal Transfers		198,644.18	200,000.00	(1,355.82)	99.32
Total Revenues:	115,478.40	448,666.56	1,915,610.00	(1,466,943.44)	23.42
Expenditures					
General Government Services	27,228.65	171,225.52	311,050.00	138,362.28	55.52
Protective Services		4,376.40	47,450.00	43,073.60	9.22
Transportation Services	57,167.92	1,169,904.37	1,219,900.00	32,784.20	97.31
Environmental Health Services	5,215.00	28,981.95	70,210.00	41,228.05	41.28
Public Health and Welfare Services	(200.00)	907.29	6,500.00	5,492.71	15.50
Planning and Development Services	240.00	992.00	5,000.00	4,008.00	19.84
Recreation and Cultural Services	5,304.40	10,360.80	35,800.00	25,439.20	28.94
Utilities	1,676.10	6,407.60	19,200.00	12,771.44	33.48
Total Expenditures:	96,632.07	1,393,155.93	1,715,110.00	303,159.48	82.32
Change in Net Financial Assets	18,846.33	(944,489.37)	200,500.00	(1,163,783.96)	580.44-
Change in Non-Financial Assets		(283,406.85)		(283,406.85)	
Change in Net Assets	18,846.33	(1,227,896.22)	200,500.00	(1,447,190.81)	721.79-
Transfer to Reserves	163.24	42,939.20	195,000.00	152,060.80	22.02
Change in Surplus	18,683.09	(1,270,835.42)	5,500.00	(1,295,130.01)	####.##-

Account Balances	Current	Year to Date	Balance
Cash			
Cash - Petty Cash			500.00
Cash - Bank -Operating Account	17,144.06	(508,746.47)	477,942.29
Cash - Infrastructure Savings #7	16.19	43,801.84	43,801.84
Cash - Gravel Reserve #6	29.67	178.82	80,239.58
Cash - Fire Equip Savings #2	3.80	22.92	10,285.35
Cash - Equipment Savings ACU #3	1.18	(199,692.73)	3,195.88
Cash - Pleasantdale Cemetery Reserve #	110.11	310.67	27,434.39
Cash - Dedicated Lands Savings #8	2.29	6,204.50	6,204.50
Total Cash:	17,307.30	(657,920.45)	649,603.83

Report Date
07/02/2021 3:14 PM

R.M. of Pleasantdale No.398
Statement of Financial Activities - Summary
For the Period Ending June 30, 2021

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Municipal Taxes Receivable					
Municipal - Tax Receivable - Current	(12,303.55)	(60,990.94)	(20,995.59)		
Municipal - Tax Receivable - Arrears	3,134.00	3,736.71	12,892.09		
Municipal - Allow. for Uncollected			(2,879.53)		
Total Municipal Taxes Receivable:	(9,169.55)	(57,254.23)	(10,983.03)		

Certified correct and in accordance with the records

Presented to Council on July 8/21

Frank A. Kilborn
Frank Kilborn
Reeve

Donna Goertzen
Administrator



Donna Goertzen *

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Special Meeting Minutes

Monday July 26, 2021

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Frank Kilborn
Division 1	Ernest Pederson
Division 2	Regrets
Division 3	Jennifer Bushby
Division 4	Doug Hardy
Division 5	Kris Gage
Division 6	Bruce Willett

Staff Present:

Administrator	Donna Goertzen
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Reeve Kilborn called the meeting to order at 9:00 a.m.

Conflict of Interest to Declare

Mill Rate Bylaw 06-2021

- 252/21 Bushby/Gage: That Bylaw 06-2021 be given first reading.
Carried
- 253/21 Pederson/Bushby: That Bylaw 06-2021 be given second reading.
Carried
- 254/21 Hardy/Gage: That Bylaw 06-2021 be given third reading at this meeting.
Carried Unanimously
- 256/21 Gage/Hardy: That the 2021 Municipal Mill Rate be set at 8 mills;
mill rate factors of 1.0 mills Agriculture, 1.15 mills Residential, 2.2 mills
Commercial; Minimum Tax; 100.00 land (AG, Res & Com) and 600.00
residential.
Carried
- 257/21 **Adjournment**
Kilborn: That we adjourn at



Frank A. Kilborn
Reeve

A
Administrator

Aug 12/21
Date