

R.M. of PLEASANTDALE # 398

AGENDA

March 11, 2021 at 9:00 a.m.

1. **Call to Order**
2. **Conflict of Interest Disclosure**
3. **Approval of Minutes** Regular Meeting – February 11, 2021
4. **Accounts Payable**
5. **Financial Statements** – February 2021
6. **Bank Reconciliation**
7. **Committee Reports**
 - a) Reeves Report
 - b) Council Reports
 - c) Administrators Report
 - d) Lac Vert environmental report
8. **Delegate:** Kipabiskau Regional Park – Kevin Moulds & Larry Mitchell 10:15 am
Quill Lakes Watershed Association – Rita Marcinowski & Eugene Eggerman 11:00 am
9. **Unfinished business**
 - a) Lac Vert Water
 - b) Quill Lakes Watershed
 - c) Zoning Plan & Bylaw
 - d) Financing
 - e) SGI Grant
 - f) Gravel Crush
 - g) Procurement and Purchasing Policy
 - h)
10. **New business**
 - a) Kipabiskau Regional Park Mill Rate
 - b) Kipabiskau Administrative Fee
 - c) Support for 988 Crisis Line
 - d) SaskTel Request
 - e) SGI Business Recognition Program
 - f) Village of Pleasantdale request
 - g) Village of Annaheim
 - h) Red Headed Woodpecker Recovery Strategy
 - i) SaskPower Service Request
 - j) Waste ReForum 2021
 - k) Rig Mat Purchase Request
 - l) Haas Gravel Ventures Request
 - m) RMAA Convention (virtual) May 19, 2021
 - n) Bylaw 1 -2021
 - o) WSA Preliminary Runoff Outlook
 - p) Tax Enforcement – List of Lands
 - q) Affinity Credit Union Proposal to Provide Financial Services
 - r) CRVVA Membership
 - s) Bylaw No. 2-2021
 - t) Tool & Steamer purchase
 - u) Administration
 - v) Division 5 Stockpile
 - w) Audited Financial Statements
 - x) Regional Road Maintenance
 - y) Gravel Reserve Transfer
11. **Correspondence** (available for viewing at meeting)
 - a) SARM Weekly Bulletins
 - b) Quill Lakes Watershed (Drainage Ditch)
 - c) RCMP On-Line Crime Reporting
 - d) Elevation Droneworks
 - e) Office of Cathy Wagantall
 - f) Wapiti Regional Library
 - g) Farm World
 - h) MaxIm Truck & Trailer 2021
 - i) IMPA
 - j) Waste ReForum 2021 (Virtual)
 - k) Henderson 2021
 - l) Stars
 - m) RMAA Div 4 – Advisory Services
 - n) SARM Resolutions
 - o) Industry West Winter 2021
 - p) Infrastructure Volume 28
 - q) The Furrow Feb 2021
 - r) Clark's Supply & Service Ltd
 - s) Think Big Q1 2021
 - t) Redhead Equipment
 - u) Parkland GEO
 - v) Canadian Paving Service
 - w) REACT AGM
 - x) APAS
 - y) Farmer's Voice
 - z) North Central Health Care Foundation
 - aa) NAPA Gold Filter Event
 - bb) The Rural Sheaf
 - cc) Wapiti Library
 - dd) CRWA -The Tile Drainage Webinar
12. **Adjourn**

RM of Pleasantdale #398
Regular Meeting Minutes
Thursday, March 11, 2021
Council Chambers in the Municipal Office in Naicam

The Council members present:

Reeve: Frank Kilborn
Councillor Division 1 Ernest Pederson
Councillor Division 2 Helen Meekins
Councillor Division 3 Jennifer Bushby
Councillor Division 4 Doug Hardy
Councillor Division 5 Kris Gage

Regrets: Councillor Division 6 Bruce Willett

Staff present: Diane Gilbertson – Acting Administrator

Reeve Kilborn called the meeting to order at 9:10 a.m.

Conflict of Interest Declaration: None

090/21 MEETING MINUTES

Meekins: THAT the minutes of the February 11, 2021 Regular Meeting of Council be hereby adopted as presented with an amendment as follows:

Resolution 083/21 "THAT the RM of Pleasantdale implement a policy providing Administration ten (10) business days to deliver the general information requests from the public. **Carried**

091/21 ACCOUNTS PAYABLE

Meekins: THAT the cheques numbered 2955 to 2981; electronic payment vouchers numbered 1238 to 1267; and payroll vouchers numbered 1321 to 1339; totaling \$97352.99 as outlined on the payment registers and cheque reconciliation report attached to and forming part of these minutes be approved and payments authorized AND THAT; late arriving Innovation, Science and Economic Development Canada for \$391.16 for the radio license and the General Gravel invoice for \$8179.50 for gravel stripping, loading and installing culvert, snow plowing and snow trapping be authorized and payment issued. **Carried**

092/21 GRAVEL CRUSHING

Pederson: THAT due to weather fluctuations the RM of Pleasantdale extend the completion date to April 30, 2021 for General Gravel to complete the gravel crushing. **Carried**

093/21 STATEMENT OF FINANCIAL ACTIVITIES

Bushby: THAT the Statement of Financial Activities for February 2021 be accepted as information and filed. **Carried**

094/21 BANK RECONCILIATION

Bushby: THAT the Bank Reconciliation for the month ending February 28, 2021 be accepted as presented and attached hereto forming part of these minutes. **Carried**

Delegates: Kipabiskau Regional Park Representatives: Kevin Moulds and Larry Mitchell 10:13am. To 10:50am.

Delegates: Quill Lakes Watershed Association Representatives: Rita Marcinowski and Eugene Eggerman 11:07am to 11:36am.

0095/21 PAYABLE

Kilborn: THAT cheque number 002944 be voided and re-issued for only the 2021 amount of \$3200.00 for the 2021 annual levy. **Carried**

096/21 COMMITTEE REPORTS

Meekins: THAT the following reports be accepted as presented:

- Council members' verbal reports
- Acting Administrator Gilbertson's verbal report

Carried

097/21 LAC VERT WATER RATES

Hardy: THAT the Lac Vert water rate remain unchanged for 2021 AND THAT this rate be reviewed in the new year. **Carried**

098/21 LUNCH RECESS

Kilborn: THAT this meeting be recessed for 30 minutes for a lunch break (12:08pm).

Carried

Council reconvened the meeting at 12:33pm

099/21 ZONING PLAN AND BYLAW

Gage: THAT the RM of Pleasantdale acknowledge the recommendations from Community Planning, Government Relations AND THAT; the changes be tabled until a later date.

Carried

100/21 SGI GRANT

Bushby: THAT the RM of Pleasantdale rescind Resolution 068/21 AND THAT; the RM of Pleasantdale apply for the grant offered by SGI for 2 speed signage displays.

Carried

101/21 KIPABISKAU REGIONAL PARK MILL RATE

Kilborn: THAT the RM of Pleasantdale acknowledge Kipabiskau Regional Park's mill rate of 0.00 for 2021.

Carried

102/21 KIPABISKAU REGIONAL PARK ADMINISTRATIVE FEE

Pederson: THAT the RM of Pleasantdale reduce the administrative fee charged to Kipabiskau Regional Park by \$500.00 for 2021.

Defeated

103/21 KIPABISKAU REGIONAL PARK ADMINISTRATIVE FEE

Meekins: THAT the RM of Pleasantdale reduce the Administration fee charged to Kipabiskau Regional Park by 25% from \$6500.00 to \$4875.00 for 2021.

Carried

104/21 CRISIS LINE SUPPORT

Bushby: THAT the RM of Pleasantdale endorses the 988-crisis line initiative: AND THAT administration is directed to send a letter indicating such support to the local MP, MLA, Federal Minister of Health, and the CRTC to indicate our support.

Carried

105/21 SASKTEL REQUEST

Kilborn: THAT the RM of Pleasantdale Council acknowledge the SaskTel request as presented.

Carried

106/21 SGI BUSINESS RECOGNITION PROGRAM

Bushby: THAT the SGI Business Recognition Program be acknowledged as presented.

Carried

107/21 VILLAGE OF PLEASANTDALE REQUEST

Kilborn: THAT the RM of Pleasantdale cost share 50/50 with the Village of Pleasantdale for the re-recertification of the Lac Vert Water Operator which includes any other associated costs for re-certification at that time.

Carried

108/21 SASKALERT

Kilborn: THAT the RM of Pleasantdale agree to the dissolution of the joint agreement between the RM of Pleasantdale and the Village of Annaheim for SaskAlert as originally referenced in Resolution 098/18.

Carried

109/21 SASKALERT

Kilborn: THAT the RM of Pleasantdale authorizes Acting Administrator, Diane Gilbertson and the new Administrator, once one is hired to take the necessary SaskAlert training AND THAT the Reeve, Frank Kilborn and Councillor Ernest Pederson are to sign the Jurisdiction Designation form.

Carried

110/21 RED-HEADHEADED WOODPECKER

Hardy: THAT the RM of Pleasantdale acknowledge the information regarding the Red-headed Woodpecker from the Conservation Planning Unit of the Canadian Wildlife Service as presented.

Carried

111/21 SASKPOWER SERVICE REQUEST

Bushby: THAT the RM of Pleasantdale acknowledge the information regarding proposed work within the RM as presented.

Carried

112/21 WASTE REFORUM 2021

Gage: THAT the RM of Pleasantdale decline attendance at the Waste Reform 2021.

Carried



113/21 RIG MAT

Hardy: THAT the RM of Pleasantdale sell one (1) rig mat to Customer #446 for the cost of \$3500.00 (price includes PST) with Councillor Pederson to oversee the transfer after payment is completed. **Carried**

114/21 RRMA CONVENTION

Meekins: THAT the RM of Pleasantdale authorize Acting Administrator, Diane Gilbertson and the new Administrator, once one is hired to attend the virtual RMAA Convention on May 19, 2021 and all associated costs to be paid by the RM. **Carried**

115/21 Bylaw No. 1 - 2021

Bushby: THAT the RM of Pleasantdale table Bylaw 1 – 2021 until the April meeting of Council. **Carried**

116/21 WSA PRELIMINARY RUNOFF OUTLOOK

Bushby: THAT the RM of Pleasantdale acknowledge the information regarding the WSA Preliminary Runoff Outlook as presented. **Carried**

117/21 LIST OF LANDS

Kilborn: THAT the administration be authorized to send courtesy letters to owners of property that is in tax arrears and whose name appears on the list of lands and if not paid by March 31, 2021 then the RM of Pleasantdale will proceed with tax enforcement for the list of lands as presented. **Carried**

118/21 AFFINITY CREDIT UNION

Pederson: THAT the RM of Pleasantdale authorize the Acting Administrator, Diane Gilbertson and the Reeve to sign a two-year Tended Plan Relationship Pricing Plan with the Affinity Credit Union expiring March 31, 2023. **Carried**

119/21 CARROT RIVER WATERSHED ASSOCIATION

Bushby: THAT the RM of Pleasantdale renew the membership with the Carrot River Watershed Association at a annual fee of \$750.00. **Carried**

120/21 TOOL AND EQUIPMENT PURCHASE

Meekins: THAT the RM of Pleasantdale authorize the purchase of a half inch drive impact wrench at a cost of \$136.00 plus taxes and a steamer for an approximate cost of \$6500.00 taxes included. **Carried**

121/21 DIVISION 5 STOCKPILE

Bushby: THAT the RM of Pleasantdale apply for a permit at a cost of \$200.00 and an annual rental fee of \$50.00 to \$60.00 both payable to the Ministry of Agriculture AND THAT; administration contact the Pleasantdale Community Pasture Corp to request written consent for the use of the land. **Carried**

122/21 AUDITED FINANCIAL STATEMENTS

Bushby: THAT the RM of Pleasantdale accept and approve the 2020 Financial Statements as presented by Ingram & Yeadon Accountants: AND THAT Reeve Kilborn and Acting Administrator, Gilbertson sign as applicable. **Carried**

123/21 REGIONAL ROAD MAINTENANCE

Kilborn: THAT the RM of Pleasantdale acknowledge the information presented regarding the Regional Road Maintenance Group. **Carried**

079/21 ADMINISTRATOR

Bushby: THAT the RM of Pleasantdale offer the Administrator position to Donna Goertzen at an annual salary of \$65,000.00 AND THAT administration prepare an offer letter and employment contract for negotiation. **Carried**

124/21 CORRESPONDENCE

Meekins: THAT the following list of correspondence from the March 11th agenda and miscellaneous correspondence be accepted as read, dealt with and filed and/or disposed of in the usual manner:

- a) SARM Weekly Bulletins
- b) Quill Lakes Watershed (Drainage Ditch)
- c) RCMP On-Line Crime Reporting
- d) Elevation Droneworks
- e) Office of Cathy Wagantall
- f) Wapiti Regional Library
- g) Farm World
- h) Maxim Truck & Trailer 2021
- i) IMPA



- j) Waste ReForum 2021 (Virtual)
- k) Henderson 2021
- l) Stars
- m) RMAA Div 4 -- Advisory Services
- n) SARM Resolutions
- o) Industry West Winter 2021
- p) Infrastructure Volume 26
- q) The Furrow Feb 2021
- r) Clark's Supply & Service Ltd
- s) Think Big Q1 2021
- t) Redhead Equipment
- u) Parkland GEO
- v) Canadian Paving Service
- w) REACT AGM
- x) APAS
- y) Farmer's Voice
- z) North Central Health Care Foundation
- aa) NAPA Gold Filter Event
- bb) The Rural Sheaf
- cc) Wapiti Library
- dd) CRWA -The Tile Drainage Webinar

Carried

081/21 ADJOURNMENT

Meekins: THAT this meeting be adjourned at 2:37 p.m.

Carried

Originally signed by

Originally signed by



Reeve



Administrator

