

RM of Pleasantdale #398
Regular Meeting Minutes
Thursday, December 10, 2020
Legion Room in the Municipal Office in Naicam

The Council members present:

Reeve: Frank Kilborn
Councillor Division 1 Ernest Pederson
Councillor Division 2 Helen Meekins (electronically 9:05am)
Councillor Division 3 Jennifer Bushby
Councillor Division 4 Doug Hardy
Councillor Division 5 Kris Gage
Councillor Division 6 Bruce Willett

Regrets: None

Staff present: Diane Gilbertson - Acting Administrator

Reeve Kilborn called the meeting to order at 9:01 a.m.

Conflict of Interest Declaration: None

Delegate: Employees: Elmer Hanson & Randal Reiersen
Finning - Rodney Serhan
General Gravel: Danny Ritz

326/20 MEETING MINUTES

Willett: THAT the minutes of the November 19, 2020 Regular Meeting of Council be hereby adopted as presented. **Carried**

327/20 ACCOUNTS PAYABLE

Bushby: THAT the cheques numbered 2866 to 2896; electronic payment vouchers numbered 1134 to 1168; and payroll vouchers numbered 1265 to 1282; totaling \$117242.43 as outlined in the List of Accounts for Approval attached to and forming part of these minutes be approved. **Carried**

328/20 STATEMENT OF FINANCIAL ACTIVITIES

Pederson: THAT the Statement of Financial Activities for November be accepted as information and filed. **Carried**

329/20 BANK RECONCILIATION

Bushby: THAT the Bank Reconciliation for the month ending November 30, 2020 be accepted as presented and attached hereto forming part of these minutes. **Carried**

Employees: Elmer Hanson and Randal Reiersen met with Council at 9:30am to 9:56am.

Delegate: Rodney Serhan from Finning met with Council at 10:00am to 10:30am.

Delegate: Danny Ritz from General Gravel met with Council at 10:32am to 11:02am.

330/20 LATE ARRIVING CORRESPONDENCE #1

Gage: THAT the letter received in hand by The Acting Administrator, Gilbertson December 9, 2020 addressed to Reeve and Council be acknowledged as read, dealt with and filed. **Carried**

331/20 LATE ARRIVING CORRESPONDENCE #2

Meekins: THAT the letter received in hand by The Acting Administrator, Gilbertson December 9, 2020 addressed to Council RM398 be acknowledged as read, dealt with and filed. **Carried**

332/20 WATER SECURITY AGENCY APPLICATION FOR PERMIT

Kilborn: THAT the Acting Administrator apply to the Water Security Agency for a permit to deepen the ditch to drain to the v-ditch on mile 335. **Carried**

Lac Vert Water Well Operator: Gloria Sibley met with Council 12:05pm to 12:25pm.

333/20 LUNCH RECESS

Kilborn: THAT the meeting be recessed for lunch. **Carried**

That this meeting be recessed for 30 minutes for a lunch break (12:29pm)
Council reconvened the meeting at 1:07pm

334/20 BEAVER BOUNTY

Kilborn: THAT each Councillor for their division be responsible for authorizing trappers for beaver in their Division. **Carried**

335/20 CONTROL OF ELK HERDS

Kilborn: THAT Acting Administrator Gilbertson obtain information on what can be done to control the increasing population of Elk Herds in the RM of Pleasantdale No. 398. and report back to council at the January 14, 2021, 2020 regular meeting. **Carried**

336/20 COMMITTEE REPORTS

Kilborn: THAT the following reports be accepted as presented:

- Council members' verbal reports
- Acting Administrator Gilbertson's written report
- Lac Vert Well monthly reading report

Carried

337/20 IN CAMERA MEETING

Kilborn: THAT the meeting be moved in Camera. **Carried**

That this meeting be closed to the Public for the purpose of discussing the legal matters regarding Resolution #268/20. (2:20pm) [LA FOIP 16]

All members of council in attendance for this council meeting remained in the Room for the in-camera session, as well as Acting Administrator Gilbertson.

Council resumed an open meeting at 2:40pm

338/20 LEGAL

Hardy: THAT the RM of Pleasantdale No. 398 suspend legal proceedings at this time surrounding Resolution #268/20; AND FURTHER THAT Councillor Bushby be authorized to contact the individual responsible for social media defamation of the municipality to attempt to resolve the matter amicably deter further defamatory postings and report back to Council. **Carried**

339/20 WATER WELL OPERATOR

Meekins: THAT the Acting Administrator re-advertise for a Water Well Operator via the RM Facebook page and The Wholesome Bean. Applicant will be required to submit applicable credentials, references, expected wage and to start as soon as possible. The RM of Pleasantdale No. 398 will consider paying for cost of certification if applicable for the right applicant. **Carried**

340/20 WSA LETTER

Bushby: THAT the Acting Administration request information in regards to the historical spill levels for 34-41-18 W2, 27-41-18 W2, 22-41-18 W2 and 26-41-18 W2 in regards to the Barrier River tributaries. **Carried**

341/20 INVITATION

Kilborn: THAT the Acting Administration invite landowner of the west half of 34-41-18 W2 to attend the January 14, 2021 Council meeting as a delegate. **Carried**

342/20 ORDER TO REMEDY

Gage: THAT the RM of Pleasantdale No. 398 acknowledge the progress of removal of the trailer regarding the Order to Remedy for Lot 01 Block 01 Plan AO430. **Carried**

343/20 THE MUNICIPALITIES ACT

Bushby: THAT the Acting Administrator provide a paper copy of *The Municipalities Act* to any Councillor who requests it. **Carried**

344/20 RIRG GRANT

Gage: THAT the RM of Pleasantdale No. 398 decline the grant funding approved under the RIRG program; AND THAT the proposed clay capping projects on Grid 773 and Grid 777 be postponed until 2021. **Carried**

345/20 FORENSIC AUDIT

Hardy: THAT the RM of Pleasantdale No. 398 proceed with a forensic audit for the last 3 years on equipment location, completed trenching, where money was spent on everything (equipment, culverts, machinery purchased, fuel and wages on projects) and the hiring of employees. **Defeated**

346/20 AUDIT ENGAGEMENT LETTER

Bushby: THAT the RM of Pleasantdale No. 398 acknowledges and accepts the Ingram & Yeadon Accountants Engagement letter for the 2020 audit and the planning letter; AND FURTHER THAT Reeve Kilborn to sign to authorize the Audit Engagement Letter. **Carried**

347/20 SARM CYBER INSURANCE

Meekins: THAT the SARM Cyber Insurance Option #3 be acknowledged and approved for 2021. **Carried**

Labour Relations Committee be tabled until the January 14, 2021 Council meeting.

348/20 SARM EXCESS LIABILITY INSURANCE

Bushby: THAT the SARM Excess Liability insurance be renewed for 2021 for \$2 million coverage. **Carried**

349/20 OFFICE CLOSURE FOR YEAR END PROCESSING

Kilborn: THAT Administration be authorized to close the RM Office on January 4, 2021 to complete year-end processing. **Carried**

350/20 SAFETY TRAINING

Willett: THAT the Acting Administrator contact Regina Safety Consulting and Training to set up training for all outside employees on Jan 5th or 6th, 2021 and if not available then book training for earlier in December 2020 and then advise the Reeve; AND FURTHER THAT the cost of \$ 880.00/day and cost of lunch to be provided by the RM of Pleasantdale No. 398. **Carried**

351/20 MELFORT VETERINARY SERVICE BOARD

Meekins: THAT the RM of Pleasantdale No.398 is in favor of accepting the offer to the Melfort Veterinary Service Board of \$30,000.00 from Dr Earl Davis and Dr. Elden Pederson for the building, land and associated fixtures to the Melfort Veterinary Service Board. **Carried**

Culvert purchase be tabled until next meeting.

352/20 AMMENDMENT TO RESOLUTION 330/20

Bushby: THAT Resolution No. 330/20 be amended to the following: THAT the letter received in hand by The Acting Administrator, Gilbertson December 9, 2020 addressed to Reeve and Council be recognized and acknowledged as read, dealt with and filed and that legal may be consulted if the second matter is not resolved amicably before the end of December 2020. **Carried**

353/20 APPROACHES

Gage: THAT the following policy be implemented regarding requests for the widening of approaches:

- The municipality shall cost share with the landowner for the work of widening of one (1) approach for agricultural land;
- The landowner shall be responsible for the full cost of the culvert, extension, and/or coupler required;
- The landowner shall be responsible to provide the packing material to complete the project; and
- The municipality shall complete the work at it's discretion. **Carried**

354/20 COUNCIL REMUNERATION AND RESCIND RESOLUTION

Meekins: THAT council remuneration rates established through Resolution 452/19 remain unchanged; AND THAT Resolution 141/18 be rescinded. **Carried**

355/20 COUNCIL MEETING DATES

Bushby: THAT the 2021 regular meetings of Council be held at 208 – 1st Avenue North in Naicam, SK commencing at 9:00 a.m. as follows: January 14, 2021; February 11, 2021; March 11, 2021; April 8, 2021; May 13, 2021; June 10, 2021; July 8, 2021; August 12, 2021; September 9, 2021; October 14, 2021; November 18, 2021 and December 9, 2021; AND THAT the May and October dates are subject to weather and an earlier start time. **Carried**

356/20 YEAR END INVOICES

Kilborn: THAT the Reeve and the Administrator be authorized to pay all municipal accounts prior to closing the 2020 books, and the list of payments presented to Council at the January 2021 meeting. **Carried**

357/20 SARM EXTENDED HEALTH AND DISABILITY BENEFITS FOR COUNCIL

Kilborn: THAT the Council of the RM of Pleasantdale decline paying the premiums for Council coverage for SARM Extended Health and Disability Benefits and that if any Council is interested in these benefits that they could apply and be responsible for their portion of the premium cost. **Carried**

358/20 CANADA SUMMER JOBS

Bushby: THAT the RM of Pleasantdale No. 398 submit application to the we apply to the Canada Summer Jobs program for funding for one summer youth position for 16 weeks at a rate of pay of \$15.00/hr and advertise as applicable whether or not successful. **Carried**

359/20 FIRE DISPATCH CONTRACT AND PAYMENT INFORMATION

Bushby: THAT Reeve Kilborn be authorized to sign and return the Fire Dispatch Services Agreement with Saskatchewan Public Safety Agency, AND THAT the invoice for \$782.25 for 2021 dispatch fees be paid in the first batch of 2021 accounts payable. **Carried**

360/20 FCM MEMBERSHIP

Kilborn: THAT the RM of Pleasantdale No. 398 acknowledges and declines the offer for FCM Membership. **Carried**

361/20 CLEAR THE PATH CORRIDOR INCREMENTAL FUNDING PROGRAM

Kilborn: THAT the RM of Pleasantdale No. 398 accept and submit the CTP Statutory declaration online to the Rural Integrated Roads for Growth Program through SARM. **Carried**

362/20 LAC VERT WATER COMPLIANCE INSPECTION

Hardy: THAT the RM of Pleasantdale No. 398 acknowledges the November 25, 2020 Lac Vert Waterworks Compliance Inspection Report as presented. **Carried**

SaskPower Naicam shop power line relocation tabled.

363/20 SASKPOWER WORK ORDER

Hardy: THAT the Council for the RM of Pleasantdale No.398 acknowledges the SaskPower work order #30053549 as presented. **Carried**

364/20 SARM NOMINATION GUIDELINES

Pederson: THAT the Council for the RM of Pleasantdale No.398 acknowledge the SARM Nomination Guidelines as presented. **Carried**

365/20 SARM RESOLUTIONS

Bushby: THAT the Council for the RM of Pleasantdale No.398 acknowledge the SARM Resolution Guide as presented. **Carried**

366/20 DISTRICT COMMUNITY SAFETY OFFICER

Kilborn: THAT the Acting Administrator find out the cost share of the previous Bylaw Enforcement utilized by the RM of Lake Lenore and table the District Community Safety Officer position until the January 2021 meeting of Council. **Carried**

367/20 MUNICIPAL REVENUE COMPLIANCE

Hardy: THAT the Council of the RM of Pleasantdale No. 398 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- 1) Submission of the Audited Annual Financial Statement to the ministry;
- 2) Submission of the Public Reporting on Municipal Waterworks to the ministry;
- 3) In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- 4) Adoption of a Council Procedures Bylaw;
- 5) Adoption of an Employee Code of Conduct; and
- 6) All members of council have filed and annually updated their Public Disclosure Statements, as required;

AND THAT we authorize the Administration to submit the compliance to the Ministry of Government Relations through the online Declaration of Eligibility. **Carried**

368/20 GRAIN BAGS

Kilborn: THAT the Council for the RM of Pleasantdale No.398 authorize the grader operators to clear snow at a minimum of 12 feet away from grain bags; AND FURTHER THAT that time will be billed at the applicable rate per hour.

Carried

369//20 SHOP KEY

Hardy: THAT the Council of the RM of Pleasantdale No. 398 authorize Reeve Kilborn to obtain a shop key for the duration of his term of office.

Carried

370/20 SASKATCHEWAN MUNICIPAL HAIL INSURANCE (SMHI)

Kilborn: THAT the SMHI commission payment be provided to the Acting Administrator, Gilbertson.

Carried

371/20 GRADER PURCHASE

Kilborn: THAT the Reeve be permitted to contact Mr. Serhan of Finning to have the purchase secured for the price of two (2) motor graders: one 140-13A AWD and one 150-15A AWD through Finning, at a quoted price of \$878,085.37, taxes and transfers included (less \$320,000.00 trade-in allowance = \$558,085.37 net cash price) and secure equipment availability subject to Council approval at the regular Council meeting in January and delivery in March/April 2021 AND THAT the RM of Pleasantdale No. 398 commit to a 6 month extended warranty of the two (2) current graders at a quoted price of \$4071.94 taxes included for each grader AND FURTHER THAT the Administration obtain financing options for both units to present to Council at the January 2021 regular meeting.

Carried

372/20 CORRESPONDENCE

Meekins: THAT the following list of correspondence from November 19, 2020 Meeting Agenda and miscellaneous correspondence be accepted as read, dealt with, and filed and/or disposed of in the usual manner:

- a) Prairie Steel Sean's Greetings letter
- b) REACT AGM Agenda & minutes
- c) RMAA Focus Group 2nd Request
- d) SARM -Comments on the Speech from the Throne
- e) PetroService flyer
- f) Tisdale - Fire Dept Board mtg
- g) Municipalities of Saskatchewan recording advice
- h) Think Big Magazine – Q4 2020
- i) Armtec – Duromaxx
- j) Community Futures Nov 23, 2020
- k) Lone Worker Safety Solutions Nov 20, 2020
- l) Municipal Relations - Municipal Information COVID-19
- m) SARM – "Municipalities of Saskatchewan"
- n) MAXIM Truck & Trailer flyer
- o) Andrea Steigerwald letter
- p) Redhead – Yearend Savings
- q) Farm World – savings
- r) The Furrow Magazine – Nov 2020
- s) Melfort Veterinary Service Board Nov 25, 2020 Minutes
- t) Case Holiday Hoopla
- u) Transitional Solutions Onc
- v) SARM Weekly Policy Bulletin
- w) The Rural Sheaf
- x) Groeneveld-Beka Lubrication Systems by Timken
- y) Farm World – Tractor sale
- z) Transitional Solutions Inc.
- aa) Community Futures NewSask letter
- bb) REACT Draft AGM minutes for Dec 2/20
- cc) Saskatchewan Public Safety Agency – informational package
- dd) New Holland sale advertising

Carried

373/20 ADJOURNMENT

Kilborn: THAT this meeting be adjourned at 4:46 p.m.

Carried

Originally signed by

Originally signed by

Frank Kilborn – Reeve

Diane Gilbertson - Acting Administrator