

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

Regular Meeting Minutes

December 12th, 2024

Council Chambers in the Municipal Office

208 - 1st Avenue, Naicam, SK

Council Members present:

Reeve	Fred Graham
Division 1	Ernest Pederson
Division 2	Mark Govan
Division 3	Milton Dawe
Division 4	Mike Patterson
Division 5	Margaret Leigh
Division 6	Robert Hutchison

Staff Present:	Administrator	Michael Hotsko
	Working Foreman	David Derr

CALL TO ORDER

Administrator Michael Hotsko called the meeting to order at 9:00 a.m. The Oath of Office along with the Annual Public Disclosure Statements for new Councillors Pederson, Dawe, Leigh and Reeve Graham have been completed and filed with the RM Office. The Administrator turned the Chair over to Reeve Graham.

CONFLICT OF INTEREST

ADOPTION OF AGENDA

Adopt Agenda

270/24 Patterson/Pederson: THAT we amend the agenda as follows:
a) Remove from Item 12. c) the words "Mile 522"
b) Add to New Business Item 12. c.1) Mile 522
c) Add to New Business Item 12. L) Council Signing Authority
and that the agenda be adopted as amended.
Carried

MINUTES

Regular Meeting Minutes

271/24 Patterson/Hutchison: THAT the minutes of the Regular Meeting of Council held November 8th, 2024 be amended by deleting from Motion 255/24 the words "Fire Equipment" and inserting the words "Fire Truck" and that the minutes be subsequently approved as amended.
Carried

FINANCIALS

Accounts Payable

272/24 Patterson/Leigh: THAT Council authorize cheque numbers 4597- 4633 General Account Payables totaling \$41,938.40; Payroll and Indemnity cheques 2248-2267 totaling \$19,547.79 be authorized for payment;

AND FURTHER THAT, Electronic Payments 2024-0259 to 2024-0274 totaling \$43,060.85 and Mastercard Payments 2024-2088 to 2024-2092 totaling \$449.87 be ratified for payment.

Carried

Financial Statement

273/24 Leigh/Hutchison: THAT Council approves the Statement of Financial Activities ending November 30, 2024 as attached and forming part of these minutes.
Carried

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Bank Reconciliation

274/24 Leigh/Graham: THAT Council approves the Bank Reconciliation for the ending date of November 30th, 2024 as attached and forming part of these minutes.
Carried

COMMITTEE AND ADMINISTRATION REPORTS

Reports

The following reports were presented: Council Division Reports for Divisions 1, 2, 3, 4, 5, and 6, Reeve Report, Work Orders Report, Lac Vert Water Report, RCMP Report, Working Foreman Report and Administrator Report.

Gravel Exploration

275/24 Leigh/Patterson: THAT we contract a mini excavator to commence gravel exploration on the Hardy Pit (SE 27-41-16 W2), Mann Pit (NE 34-41-17 W2) and Savage Pit (NE 14 and NW 13-42-17 W2);

AND FURTHER THAT we complete the Heritage Resources Impact Assessment as it relates to the Savage Pit (NE 14 and NW 13-42-17 W2).

Carried

Gravel Purchase Inquiry

276/24 Graham/Hutchison: THAT we contact two area gravel suppliers for the purpose of obtaining a price for the purchase of between 8000 to 10,000 yds³ of gravel.

Carried

DELEGATION

Jerry Letain from Ducks Unlimited attended the meeting and informed Council of their plans regarding the Lawley Lake Rebuild project.

Lawley Lake Project – Ducks Unlimited

277/24 Patterson/Graham: THAT Ducks Unlimited proceed with their project at Lawley Lake 41-17 W2.

Carried

DELEGATION

Nikki Allgrove from TTES Consulting Inc. attended the meeting via phone and provided Council with information regarding the Wensley Bridge project.

UNFINISHED BUSINESS

IN CAMERA

NEW BUSINESS

2025 Council Committee Appointments

278/24 Patterson/Govan: THAT the attached 2025 Council Committee appointments be approved.

Carried

2025 Council Meeting Dates

279/24 Patterson/Pederson: THAT the attached 2025 Council Meeting Dates be approved.

Carried

The Council Meeting recessed at 12:15.

The Council Meeting reconvened at 12:50.

Handwritten signature and initials in the bottom right corner of the page.

Snow Ridging Notices

280/24 Graham/Govan: THAT we send out, with ratepayer annual tax notices, an agreement for Snow Ridging based on a 5-year term commencing in 2025.
Carried

Snow Removal Policy

281/24 Patterson/Govan: THAT Administration review the Snow Removal Policy and bring back to Council at the next meeting.
Carried

Snow Plowing – Mile 522

282/24 Govan/Patterson: THAT we notify the North East School Division that we will continue to open Mile 522 in the RM of Pleasantdale #398 as part of a bus route until such time that the Working Foreman determines that it is no longer practical or feasible to keep it open;

AND FURTHER THAT we notify the North East School Division that the RM of Pleasantdale #398 will not be held liable for the condition of the road and that the onus is on the School Division and Bus Driver to ensure the road is passable.

Carried

Subdivision Approval – SE 31-42-18 W2

283/24 Hutchison/Govan: THAT Council approve the subdivision application File: SUBD-003907-2024 for the SE 31-42-18 W2M Ext 1 & 2, Proposed Parcel A- Residential Use; with the understanding that the RM of Pleasantdale #398 be allowed unimpeded access to the waterway for maintenance purposes.

Carried

Canada Community-Building Fund

284/24 Leigh/Graham: THAT Council authorizes the signing of the Municipal Funding Agreement under the Canada Community-Building Fund Program between the Ministry of Government Relations and the RM of Pleasantdale #398.

Carried

Audit Engagement Letter

285/24 Leigh/Govan: THAT Council authorizes the signing of the engagement letter to allow Ingram & Yeadon to complete the 2024 audit for the RM of Pleasantdale #398.

Carried

Western Municipal Consulting – Board of Revision

286/24 Leigh/Graham: THAT pursuant to Subsection 220(1) of *The Municipalities Act*, the RM of Pleasantdale #398 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreneire, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovens, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh;

AND FURTHER THAT the Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried



Western Municipal Consulting - Secretary

287/24 Leigh/Pederson: THAT pursuant to Subsection 221(1) of *The Municipalities Act*, the RM of Pleasantdale #398 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025 through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule;

AND FURTHER THAT if the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties, Western Municipal Consulting may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

Development Approach – NE 8-41-17 W2

288/24 Patterson/Graham: THAT we approve the Development Approach application for the NE 8-41-17 W2.

Carried

Civic Address Registry – Signage Incentive Project

289/24 Graham/Pederson: THAT Council make application under the Civic Address Registry (CAR) Signage Incentive Project to receive financial assistance with the cost of road name and civic address signage for the RM of Pleasantdale #398.

Carried

Bylaw No. 4-2024 - A Bylaw to Close and Lease an Undeveloped Municipal Road Allowance - Introduction & First Reading

290/24 Leigh/Hutchison: THAT Bylaw No. 4-2024, a Bylaw to provide for the closing and leasing of an undeveloped municipal road allowance be introduced and read a first time.

Carried

Bylaw No. 5-2024 - A Bylaw to Amend Bylaw No. 05-2020 known as the Zoning Bylaw - Introduction and First Reading

291/24 Graham/Patterson: THAT Bylaw No. 5-2024, a Bylaw to amend Bylaw No. 05-2020 known as the Zoning Bylaw of the RM of Pleasantdale No. 398 under subsection 46(3) of *The Planning and Development Act, 2007*, be introduced and read a first time.

Carried

Signing Authority

292/24 Patterson/Hutchison: THAT Council authorize signing authority, at the Affinity Credit Union, for Administrator Michael Hotsko or Assistant Administrator Diane Gilbertson and Reeve Fred Graham or Councillor Ernest Pederson regarding the RM of Pleasantdale No. 398 accounts.

Carried

HUMAN RESOURCES

CORRESPONDENCE

Correspondence

293/24 Hutchison/Graham: THAT Council accept and file the correspondence as presented.

Carried

ADJORNMENT

Adjournment

294/24 Hutchison/Patterson: That the December 12th, 2024 meeting be adjourned at 1:51 p.m.

Carried





Julia [Signature]
Reeve
[Signature]
Administrator

January 9, 2025
Date