

R. M. of Pleasantdale No. 398

Agenda

November 18/2021

8:00 a.m.

- 1. Call to Order**
- 2. Conflict of Interest**
- 3. Approval of Minutes -** Regular Meeting October 14/2021
- 4. Account Payable**
- 5. Financial Statements –** October 31/2021
- 6. Bank Reconciliation –** October 31/2021
- 7. Public Meetings**
- 8. Committee Reports (verbal)**
 - a) Council Report
 - b) Foreman Report (written)
 - c) Reeve Report
 - d) Administrator Report – SARM Salary Schedule, Council
 - e) Lac Vert Water Report – Acknowledge and sign Annual Compliance Inspection
- 9. Delegate**
- 10. Unfinished Business**
 - a) Snow Removal Policy
 - b) Bylaw 09/2021 A Bylaw Respecting Buildings
 - c) Bylaw 10/2021 Bylaw to Establish Fees for Planning & Development
 - d) Appoint Building Inspector
 - e) Bylaw 11/2021 To Set Rates for Use and Consumption of water in Lac Vert
- 11. In Camera**
- 12. Infrastructure (Roads & Bridges)**
 - a) Gravel Tender 398-003 Purdy Pit
 - b) Sale of Used Semi Tires
 - c) Kip Park Invoice
- 13. New Business**
 - a) Disclosure Statements
 - b) Bylaw 12 – 2021 The Procedural Bylaw
 - c) Bylaw 13/2021 A Bylaw to Authorize Certain Expenditures
 - d) Bylaw 14/2021 Bylaw to License The Excavation of Gravel from Gravel Pits
 - d) Used Culvert Policy
 - e) Work Hour Policy
 - b) Acknowledgement of Pest Control 2021 Report
 - a) 2022 Committee Appointments
 - c) Employee Wage Review
 - d) Council Remuneration Consideration
 - d) Saskatchewan Snowmobile Land Use Request
 - e) Year End Arrears
 - f) Appoint Board of Revision
 - g) RCMP Report July -September
- 14. Planning and Development**
 - a) Sask Power Work Order 20320703 Line Rebuild
 - b) Sask Power Work Order 20352317 Underground Primary
 - c) Sask Power SAL 11634483 SE-31-41-17 Pole replacement and removal vegetation
- 15. Reeve/Council Forum**
- 16. Correspondence**
 - a) SARM Policy Weekly Updates
 - b) REACT Division Meeting
 - c) APAS Update
 - d) ICIP Grant

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

**Regular Meeting Minutes
Thursday November 18/2021
Council Chambers in the Municipal Office Naicam**

Council Members present:

Reeve	Frank Kilborn
Division 1	Ernst Pederson
Division 2	Helen Meekins
Division 3	Jennifer Bushby
Division 4	Doug Hardy
Division 5	Kris Gage - 11:50
Division 6	Bruce Lebarre – electronic attendance

Staff Present:	Administrator	Donna Goertzen	
	Foreman	Randall Reiersen	Arrive 9:30 a.m. Depart at 10:25 a.m.

Reeve Kilborn call the meeting to order at 8:00 a.m.

Conflict of Interest to Declare: Councillor Hardy – sale of tires

353/21 Minutes
Meekins/Pederson: That October 17/2021 Regular Council Minutes be adopted amended.

Helen/Doug: That October 19/2021 Special Meeting Minutes be adopted as amended.

Carried

354/21 Accounts for Approval
Bushby/Gage: That cheques 3214-3246, general payables \$100,282.09, Electronic Payments 1517-1545, \$79,665.93 and Payroll voucher \$24,444.98; AND FURTHER that they be authorized for payment and form part of these meeting minutes.

Carried

355/21 Financial Statements
Meekins/Gage: That Statement of Financial Activities ending October 31/2021 be adopted and form part of the meeting minutes.

Carried

356/21 Bank Reconciliation
Bushby/Meekins: That October Bank Reconciliations be adopted and form part of these meeting minutes.

Carried

357/21 Reports
Bushby/Meekins: That Council acknowledge the following verbal reports: Reeve, Council, Administrator, Foreman and Lac Vert Water.

Carried

Delegate	10:00 a.m. James Alexander Gravel	Depart 10:20 a.m.
	10:34 a.m. Sheldon Ofukany WSA (phone)	Depart 10:50 a.m.

Unfinished Business

358/21 2021-2022 Snow Map
Kilborn/Hardy: THAT the RM of Pleasantdale No.398 acknowledges the 2021-2022 RM 398 municipal snow plow route map.

Carried

Bylaw 09/2021 A Bylaw Respecting Buildings

- 359/21 Bushby/Meekins: That Bylaw 09-2021 be given second reading.
Carried
- 360/21 Hardy/Gage: That Bylaw 09-2021 be given third reading at this meeting and become effective upon passing.
2021 A. Carried

Bylaw 10/2012 Bylaw to Establish Fees for Planning and Development

- 361/21 Bushby/Meekins: That Bylaw 10-2021 be given second reading.
Carried
- 362/21 Meekins/Hardy: That Bylaw 10-2021 be given third reading at this meeting and become effective upon passing.
Carried

363/21 Building Inspector

Bushby/Meekins: That Council appoint MuniCode to provide Building Inspection Services for the RM of Pleasantdale.
Carried

364/21 Bylaw 11/21 To Set Rates for Use and Consumption of Water in Lac Vert

Meekins/Gage: That Bylaw 11/21 be given second reading.
Carried

- 365/21 Hardy/Gage: That Bylaw 11/21 be given third reading at this meeting and become effective upon passing.
Carried

366/21 Lac Vert Water Compliance

Bushby/Meekins: That administrator look into potable water options for Unorganized Hamlet of Lac Vert to work towards compliance with "The Waterworks and Sewage Works Regulation" and report back to Council.
Carried

367/21 Lac Vert Water Compliance

Hardy/Bushby: That Administrator contact WSA to apply for Hygienic Water classifications in the Unorganized Hamlet of Lac Vert.
Carried

368/21 Water Drainage

Meekins/Bushby: That Council provides permission for Administrator to submit "Request for Assistance Regarding Drainage" on behalf of the municipality; Range Rd. 2170 and Township 412 (NE-12-41-17-W2).
Carried

369/21 Water Drainage

Hardy/Gage: That Council provides permission for Administrator to submit "Request for Assistance Regarding Drainage" on behalf of the municipality;
NW-17-40-17-W2
A 19-40-17
Carried

Infrastructure

370/21 Gravel Tender

Bushby/Meekins: That the RM of Pleasantdale No. 398 consider tenders received for the Purdy Pit Gravel Crush Tender, regardless if all required information is submitted with the packages; AND THAT the meeting be closed to the public for the review of the tenders received (LA FOIP Sec. 18) at 12:16 p.m.
Carried

Council resumed meeting at 12:26 p.m.

371/21 Gravel Tender Awarded

Hardy/Pederson: That the Purdy Pit Gravel Crush Tender for NW-06-42-18-W2 be awarded to General Gravel Ltd. for a quoted price of \$4.00/yd. plus GST to

A

excavate up to 10,000 yds. at ¾ inch crush; any additional work that may arising must be approved by council.

Carried

Councillor Hardy declared Conflict of Interest and left council room 12:29 p.m.

372/21 Sale of Equipment

Ernest/Kris: That council approve sale of 8 11R 22.5 tires to David Galloway for \$400.00.

Carried

Councillor Hardy returned to the room 12:33

373/21 Kip Invoice

Gage/Meekins: That Administrator be instructed to reverse Invoice for services provided.

Carried

374/21 Ratepayer Concern

Meekins/Gage: That administrator send correspondence to Ratepayer Roll # 58.

Carried

New Business

375/20 Public Disclosure

Bushby/Meekins: That council of the RM of Pleasantdale No.398 acknowledge the receipt of the Public Disclosure Statements and the Annual Declarations as the case may be, from council members in attendance at this meeting.

Carried

Bylaw ^{13*}14/2021 A Bylaw to Authorize Certain Expenditures

376/21: Meekins/Bushby: That Bylaw ^{13*}13/2021 be introduced and read a 1st time.

Carried

377/21 Bushby/Gage: That Bylaw ^{13*}13/2021 be given second reading.

Carried

378/21 Hardy/Gage: That Bylaw ^{13*}13/2021 be given third reading at this meeting.

Carried Unanimously

379/21 Meekins/Pederson: That Bylaw ^{13-A}14/2021 be given fourth reading at this meeting and become effective upon passing.

Carried

380/21 Used Culvert Policy

Bushby/Hardy: That Council accept the policy as presented; and that Policy 296/16 be rescinded.

Carried

381/21 Work Hour Policy

Hardy/Gage: That Council accept the policy as amended; and that Policy 11/17 be rescinded.

Carried

382/21 2021 Pest Control Report

Meekins/Hardy: That Council accept the 2021 report as presented.

Carried

383/21 2022 Committee Appointments

Bushby/Meekins: That Committee Appointments for 2022 accepted and be attached to these meeting minutes.

Carried

1:00 p.m. to 3:20 p.m. council attended Municipal Roles and Responsibilities (2021) Webinar hosted by SARM.

Lunch was served during Webinar

Council Meeting resumed at 3:21



384/21

Land Use Permission

Meekins/Hardy: That Council approve Land Use Permission request from the Melfort & District Trail Riders as shown on the route map attached to the Agreement, valid from November 15/2021 to March 31/2022, with permission granted subject to the following terms:

- The Melfort & District Trail Riders shall be required to notify the municipality in writing of any route changes during the agreement period;
- No trails are permitted on municipal roads that are seasonally closed for the winter months

Carried

385/21

Year End Arrears

Bushby/Pederson: That Council instruct office staff to transfer arrears to Tax Cards at A/R & Utilities.

Carried

386/21

RCMP Report

Bushby/Meekins: That Council accepted the July – September Report as presented.

Carried

387/21

List of Land in Arrears

Meekins/Gage: That Council acknowledgement list of Land in Arrears for 2021 as presented.

Carried

388/21

Xmas Staff Social

Meekins/Pederson: That Council set Christmas Social on December 10/2021 at 6:00 p.m. for council, staff and invitees.

Carried

389/21

December Office Hours

Meekins/Bushby: That Council authorizes to close the RM Office from December 23/2021 to December 27/2021 inclusive and January 3/2022; AND THAT the Public Works Department be authorized to be closed Dec 23/21 to December 27/2021 inclusive, and January 3/2022 weather permitting, AND FURTHER THAT Administration advertise the office closure in *The Wholesome Bean* and RM of Pleasantdale Facebook Page.

Carried

390/21

Grader Tires

Pederson/Hardy: That we purchase 6 Snow Grader Tires X tires for \$1,549.64 plus applicable taxes.

Carried

Planning and Development

391/21

Sask Power Authorizations

Hardy/Gage: The Council provide permission to Administrator to sign the following:

Work Order 20320703 Line Rebuild

Work Order 20352317 Underground Primary

SAL 11634483 SE-31/41/17 Pole Replacement and vegetation removal

Carried

392/21

Correspondence

Meekins/Bushby: That Council accept correspondence as presented.

Carried

393/21

Adjourn

Kilborn: That this meeting be adjourned at 4:00 p.m.



Frank A. Kilborn
 Reeve

 Administrator

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Report Date
11/10/2021 4:22 PM

R.M. of Pleasantdale No.398
Accounts for Approval
As of 11/10/2021
Batch: 2021-00084 to 2021-00094

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
Bank Code: AP - A/P GENERAL					
Computer Cheques:					
3214 573442	10/14/2021	KNL Mulching Ltd 530-210-120 - TS - Maint. - Cont. 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	mulching - Div 6 mulching - Div 6 GST Tax Code GST Tax Code	3,825.00 191.25 191.25	4,016.25
573443		530-210-120 - TS - Maint. - Cont. 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	mulching GST Tax Code GST Tax Code	4,000.00 200.00 200.00	4,200.00
573444		530-210-120 - TS - Maint. - Cont. 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	mulching - Div 5 GST Tax Code GST Tax Code	2,825.00 141.25 141.25	2,966.25
				Payment Total:	11,182.50
3215 Oct 14, 2021	10/14/2021	Louis Lukowski 210-400-900 - Suspense	refund refund	1,071.85	1,071.85
3216 Oct 3-16, 2021	10/22/2021	Joe Wehage 530-110-205 - TS - Maint - Wages	T/S Contract Sep19-Oct2/21 Contract Sep19-Oct2/21	2,497.04	2,497.04
3217 Sept 23/21	10/31/2021	Diane Gilbertson - Petty Cash 510-110-116 - GG - Council - Appi	Council long service award Council long service awar	75.00	75.00
2664		510-110-114 - GG - Council - Soci 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	engraved plates Both Tax Code Both Tax Code	14.85 0.70 0.70	15.55
				Payment Total:	90.55
3218 Res298/17 Oct21	10/31/2021	Donna Goertzen 510-300-140 - GG - Utility - Telepr	Res #298/17 phone reimb Oct 21 Res#298/17phone Oct 2021	45.00	45.00
3219 Res 249/18Oct22	10/31/2021	Joe Sauve 530-300-140 - TS - Maint.- Utilities	Res249/18 Phone Oct 2021 Res249/18 Phone Oct2021	45.00	45.00
3220 Res249/18 Oct22	10/31/2021	Lee Etsell 530-300-140 - TS - Maint.- Utilities	Res#249/18 phone Oct 2021 Res#249/18 phone Oct 2021	45.00	45.00
3221 Res249/18 Oct22	10/31/2021	Orland Newberry 530-300-140 - TS - Maint.- Utilities	Res#249/18 phone Oct 2021 Res#249/18 phone Oct 2021	45.00	45.00
3222 Oct 2021Remit	10/31/2021	St. Petes C. & D. 210-215-110 - Due To St Pete's C	Oct 2021 Remittance Oct 2021 Remittance	304.79	304.79
3223	11/05/2021	Joe Wehage	T/S Contract Sep17-30/21		

Report Date
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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
	Oct 17-30, 2021	530-110-205 - TS - Maint	Wages Contract Sep17-30/21	2,471.30	2,471.30
3224	11/18/2021	Brandt Tractor Ltd.	seals/washers		
02 4256017		530-420-114 - TS - Equip	Excavator seals/washers	268.22	
		110-340-100 - GST Rebate	-Recode Both Tax Code	12.65	
		900-110-110 - GST Paid	Both Tax Code	12.65	280.87
3225	11/18/2021	Cropper Motors Ltd.	bolts/nuts/bushing/seal/race		
51157		530-420-106 - TS - Equip.	- Mower bolts/nuts/bushing/seal/r	147.19	
		110-340-100 - GST Rebate	-Recode Both Tax Code	6.94	
		900-110-110 - GST Paid	Both Tax Code	6.94	154.13
3226	11/18/2021	Dionco Sales & Service Ltd.	Reliant Blades/carbides/nuts/b		
20539		530-425-111 - TS - Maint.	Grader Reliant Blades/carbides/n	5,262.26	
		110-340-100 - GST Rebate	-Recode Both Tax Code	248.22	
		900-110-110 - GST Paid	Both Tax Code	248.22	5,510.48
3227	11/18/2021	Donna Goertzen	travel to RMAA-Kelvington		
Oct 21, 2021		510-210-160 - GG - Cont.	- Admin km to RMAA-Kelvington	120.72	120.72
61		510-110-114 - GG - Council	- Soci council Lunch Nov 18/21	74.86	74.86
				Payment Total:	195.58
3228	11/18/2021	Farm World Equipt Humboldt Lt	seal/bearing/bearing race		
T01604		530-420-106 - TS - Equip.	- Mower seal/bearing/bearing race	97.46	
		110-340-100 - GST Rebate	-Recode Both Tax Code	4.60	
		900-110-110 - GST Paid	Both Tax Code	4.60	102.06
T01731		530-420-106 - TS - Equip.	- Mower CV shaft	1,803.83	
		110-340-100 - GST Rebate	-Recode Both Tax Code	85.09	
		900-110-110 - GST Paid	Both Tax Code	85.09	1,888.92
				Payment Total:	1,990.98
3229	11/18/2021	Freeform Plastic Products	fenderco mud flap kit		
34136		530-420-127 - TS - Equip	- CAT15 fenderco mud flap kit	229.50	
		110-340-100 - GST Rebate	-Recode GST Tax Code	11.48	
		900-110-110 - GST Paid	GST Tax Code	11.48	240.98
3230	11/18/2021	Gordon Redi-Mix	concrete 9.5yrds		
74266		530-400-110 - TS - Maint.	- Shop concrete 9.5yrds	1,944.95	
		110-340-100 - GST Rebate	-Recode Both Tax Code	92.28	
		900-110-110 - GST Paid	Both Tax Code	92.28	2,037.23
3231	11/18/2021	JJ Stitch Ltd.	6 zippered hoodies		
6877		510-110-116 - GG - Council	- App 6 zippered hoodies	327.22	
		110-340-100 - GST Rebate	-Recode Both Tax Code	15.44	
		900-110-110 - GST Paid	Both Tax Code	15.44	342.66

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
3232 Div 1- 15 BTail	11/18/2021	Kent Knudson 540-210-102 - EH - Cont.	15 B.B. Tails Div 1 15 B.B.Tails Div 1	525.00	525.00
3233 9008085519	11/18/2021	Konica Minolta Business 510-410-142 - GG - Maint	Copier Maint Agree Jul 1-Sep30 Photocopier Maint Agree	190.01	
		110-340-100 - GST Rebate -Reco	Both Tax Code	8.96	
		900-110-110 - GST Paid	Both Tax Code	8.96	198.97
3234 30103	11/18/2021	Millsap Fuel Distributors Ltd 530-425-110 - TS - Maint.	Fuel for Pl'dale Tank Oct19/21 Fuel for Pl'dale Oct19/21	1,919.15	
		110-340-100 - GST Rebate -Reco	GST Tax Code	95.96	
		900-110-110 - GST Paid	GST Tax Code	95.96	2,015.11
30096		530-425-110 - TS - Maint.	Fuel for Naicam tank Oct19	2,760.12	
		110-340-100 - GST Rebate -Reco	GST Tax Code	138.01	
		900-110-110 - GST Paid	GST Tax Code	138.01	2,898.13
31401		530-425-110 - TS - Maint.	Fuel for Naicam tank Oct27	4,429.54	
		110-340-100 - GST Rebate -Reco	Both Tax Code	221.30	
		900-110-110 - GST Paid	Both Tax Code	221.30	4,650.84
31400		530-425-110 - TS - Maint.	Fuel for Pl'dale Oct27/21	2,075.99	
		110-340-100 - GST Rebate -Reco	Both Tax Code	103.62	
		900-110-110 - GST Paid	Both Tax Code	103.62	2,179.61
28489		530-425-110 - TS - Maint.	Fuel for Naicam tank Oct5	5,113.51	
		110-340-100 - GST Rebate -Reco	GST Tax Code	255.68	
		900-110-110 - GST Paid	GST Tax Code	255.68	5,369.19
28490		530-425-110 - TS - Maint.	Fuel for Pl'dale Oct5/21	2,633.43	
		110-340-100 - GST Rebate -Reco	GST Tax Code	131.67	
		900-110-110 - GST Paid	GST Tax Code	131.67	2,765.10
				Payment Total:	19,877.98
3235 2021	11/18/2021	NDCC 510-110-116 - GG - Council	Xmas Campaign Don 2021 Christmas Campain 2021	100.00	100.00
3236 491300	11/18/2021	Northland Building Supply Ltd. 530-400-110 - TS - Maint.	metal door & frame-N shop metal door & frame-N shop	795.13	
		110-340-100 - GST Rebate -Reco	Both Tax Code	37.51	
		900-110-110 - GST Paid	Both Tax Code	37.51	832.64
3237 583549	11/18/2021	PostMedia Network Inc. 510-260-150 - GG - Cont.	abandonment of poll notice abandonment of poll ad	105.00	
		110-340-100 - GST Rebate -Reco	GST Tax Code	5.25	
		900-110-110 - GST Paid	GST Tax Code	5.25	
3238	11/18/2021	Prairie Road Solutions Inc. RIRG 2 mile clay cap	(prelimina		

110.25

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As of 11/10/2021
Batch: 2021-00084 to 2021-00094

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount	
Project 21-039		535-200-110 - TS - Const. - Engin	RIRG 2 mile clay cap(prel	4,305.00		
		110-340-100 - GST Rebate -Reco	GST Tax Code	215.25		
		900-110-110 - GST Paid	GST Tax Code	215.25	4,520.25	
3239 P94267	11/18/2021	Redhead Equip.Ltd.	fuel filters			
		530-420-104 - TS - Equip. - Case	fuel filters	76.38		
		110-340-100 - GST Rebate -Reco	Both Tax Code	3.62		
		900-110-110 - GST Paid	Both Tax Code	3.62	80.00	
3240 Oct 4, 2021	11/18/2021	Rob Voldeng	pour concrete & repair OH door			
		530-400-110 - TS - Maint. - Shop	pour concrete & repair OH	500.00		
		110-340-100 - GST Rebate -Reco	GST Tax Code	25.00		
		900-110-110 - GST Paid	GST Tax Code	25.00	525.00	
3241 1244	11/18/2021	Ron's Door Repair	repair Pl'dale shop O/H door			
		530-400-110 - TS - Maint. - Shop	repair Pl'dale shop O/H d	254.40		
		110-340-100 - GST Rebate -Reco	Both Tax Code	12.00		
		900-110-110 - GST Paid	Both Tax Code	12.00	266.40	
3242 3392529	11/18/2021	Saskatchewan Health Authority	LV Well H20 sample Oct22/21			
		580-290-100 - UT - Water - Labor	LV Well H20 Oct22/21	21.90		
		110-340-100 - GST Rebate -Reco	GST Tax Code	1.10		
		900-110-110 - GST Paid	GST Tax Code	1.10	23.00	
3243 7785005	11/18/2021	Schulte Industries Ltd.	XH Series 5 Basic Unit (RC)			
		530-600-140 - TS - Purchase of C.	XH Series 5 Basic Unit (R	43,487.78	43,487.78	
3244 161021	11/18/2021	The Wholesome Bean	Employment ad - 3 weeks			
		510-200-170 - GG - Cont. - Advert	Employment ad - 3 wks	75.00	75.00	
		161232	560-200-110 - P&D - Cont. - Planr	rural civic addressing x2	50.00	50.00
				Payment Total:	125.00	
3245 49774	11/18/2021	Zenner's Tire (1994) Ltd.	repair/tire change over			
		530-420-104 - TS - Equip. - Case	repair/tire change over	273.53		
		110-340-100 - GST Rebate -Reco	Both Tax Code	12.90		
		900-110-110 - GST Paid	Both Tax Code	12.90	286.43	
49789		530-420-106 - TS - Equip. - Mowe	tube/ tire repair	108.01		
		110-340-100 - GST Rebate -Reco	Both Tax Code	5.10		
		900-110-110 - GST Paid	Both Tax Code	5.10	113.11	
49870		530-420-104 - TS - Equip. - Case	tube patch/tire repair	196.58		
		110-340-100 - GST Rebate -Reco	Both Tax Code	9.27		
		900-110-110 - GST Paid	Both Tax Code	9.27	205.85	
49912		530-420-104 - TS - Equip. - Case	liq core/tire repair	198.70		
		110-340-100 - GST Rebate -Reco	Both Tax Code	9.37		
		900-110-110 - GST Paid	Both Tax Code	9.37	208.07	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
49955		530-420-123 - TS - Equip - 2019 a tire boot & tire repair		62.80	
		110-340-100 - GST Rebate -Reco Both Tax Code		2.96	
		900-110-110 - GST Paid Both Tax Code		2.96	65.76
49989		530-420-106 - TS - Equip. - Mowe tire tube & repair		108.01	
		110-340-100 - GST Rebate -Reco Both Tax Code		5.10	
		900-110-110 - GST Paid Both Tax Code		5.10	113.11
				Payment Total:	992.33
3246	11/18/2021	Starlite Glass Ltd	deadbolt & rekey		
135301		510-270-150 - GG - Cont. - Office deadbolt & rekey		63.55	
		110-340-100 - GST Rebate -Reco Both Tax Code		3.00	
		900-110-110 - GST Paid Both Tax Code		3.00	66.55
				Total for AP:	100,282.09
Bank Code: Online - Online Payment					
Computer Cheques:					
1517	10/31/2021	MEPP - ONLINE	Oct 3-16, 2021 Remit		
Oct 3-16, 2021		210-225-135 - A/P Payroll Deducti	Oct 3-16, 2021 Remit(01)	834.08	
		210-225-135 - A/P Payroll Deducti	Oct 3-16, 2021 Remit(02)	1,934.72	2,768.80
1518	10/31/2021	Minister of Finance -ONLINE	Oct 2021 Remittance		
PST 10-2021		210-200-600 - PST Payable	Oct 2021 Remittance	245.98	245.98
1519	10/31/2021	Prairie North Co-op ONLINE	6 cutting wheels		
02435393J		530-400-151 - TS - Maint. - Suppli	6 cutting wheels	20.92	
		110-340-100 - GST Rebate -Reco Both Tax Code		0.99	
		900-110-110 - GST Paid Both Tax Code		0.99	21.91
27127221		530-400-151 - TS - Maint. - Suppli	wire wheel/brush	42.38	
		110-340-100 - GST Rebate -Reco Both Tax Code		2.00	
		900-110-110 - GST Paid Both Tax Code		2.00	44.38
02435455J		530-400-151 - TS - Maint. - Suppli	paint markers	12.70	
		110-340-100 - GST Rebate -Reco Both Tax Code		0.60	
		900-110-110 - GST Paid Both Tax Code		0.60	13.30
3562		510-110-116 - GG - Council - Appi	sympathy card	1.79	
		110-340-100 - GST Rebate -Reco Both Tax Code		0.08	
		900-110-110 - GST Paid Both Tax Code		0.08	1.87
27127774		530-400-151 - TS - Maint. - Suppli	paint marker	17.58	
		110-340-100 - GST Rebate -Reco Both Tax Code		0.82	
		900-110-110 - GST Paid Both Tax Code		0.82	18.40
02436278J		530-480-100 - TS - Cont. - Traffic	12 spruce 2x4 - 8 & saw c	111.81	
		110-340-100 - GST Rebate -Reco Both Tax Code		5.27	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	5.27	117.08
27127835		530-420-122 - TS - Vehicle - 2019 T-HF (20L)		334.10	
		110-340-100 - GST Rebate -Reco	Both Tax Code	17.68	
		900-110-110 - GST Paid	Both Tax Code	17.68	351.78
02436643J		530-400-110 - TS - Maint. - Shop (rentals/rebar/spruce		628.33	
		110-340-100 - GST Rebate -Reco	Both Tax Code	29.64	
		900-110-110 - GST Paid	Both Tax Code	29.64	657.97
02436681J		530-480-100 - TS - Cont. - Traffic - lag bolts 100/box		12.51	
		110-340-100 - GST Rebate -Reco	Both Tax Code	0.59	
		900-110-110 - GST Paid	Both Tax Code	0.59	13.10
0455		510-110-114 - GG - Council - Soci coffee		23.97	23.97
				Payment Total:	1,263.76
1520	10/31/2021	Receiver General online RP0002 Oct 3-16, 2021 Remit			
	Oct3-16/21 Remi	210-225-110 - A/P Payroll Deducti	Oct 3-16, 2021 Remit	2,019.81	
		210-225-130 - A/P Payroll Deducti	Oct 3-16, 2021 Remit	674.60	
		210-225-120 - A/P Payroll Deducti	Oct 3-16, 2021 Remit	343.29	3,037.70
1521	10/31/2021	Receiver General online RP0002 Oct 1-31, 2021 Council Remit			
	Oct1 -31, 2021	210-225-130 - A/P Payroll Deducti	Oct 1-31, 2021 Council Re	32.12	32.12
1522	10/31/2021	Receiver General online RP0001 Oct 3-16, 2021 Remit			
	Oct 3-16/21 Rem	210-225-110 - A/P Payroll Deducti	Oct 3-16, 2021 Remit	1,329.44	
		210-225-130 - A/P Payroll Deducti	Oct 3-16, 2021 Remit	475.74	
		210-225-120 - A/P Payroll Deducti	Oct 3-16, 2021 Remit	262.92	2,068.10
1523	10/31/2021	SMHI	Remittance Oct 2021		
	SMHI- Oct 2021	210-230-190 - SK Municipal Hail -	Remittance Oct 2021	20,517.50	20,517.50
1524	10/31/2021	SaskPower -Online payment onl Sep/Oct 2021 SP Streetlights			
	Oct2021 SPLg	530-310-200 - TS - Maint.- Utilities	Sep/Oct 21SP Streetlights	77.45	
		110-340-100 - GST Rebate -Reco	GST Tax Code	4.29	
		900-110-110 - GST Paid	GST Tax Code	4.29	81.74
1525	11/18/2021	Affinity Credit Union-MRTGLOA Comm Mrtg #1(31st pmt)			
	Comm Mrtg #31	210-100-105 - ACU Land Mortgage	Comm Mrtg #1 (31st pmt)	817.58	
		510-700-110 - GG - Bank Interest	Comm Mrtg #1 (31st pmt)	282.42	1,100.00
1526	11/18/2021	Affinity Credit Union-SEMILOAN Semi-loan Res#139/20 Pmt# 18			
	Semi-Pmt #18	210-100-106 - 2019 IH Semi-Trucl	Semi-loan Res#139/20Pmt18	2,764.04	
		510-700-110 - GG - Bank Interest	Semi-loan Res#139/20Pmt18	143.65	2,907.69
1527	11/18/2021	ACU-Grader Loan	Res 138/21 Grader Pmt #6/36		
	Res 138/21 #6	210-100-107 - ACU 2021 Grader I	Grader Res 138/21 Pmt #6	5,457.80	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		510-700-110 - GG - Bank Interest	Grader Res 138/21 Pmt #6	292.20	5,750.00
1528	11/18/2021	CAT Financial Service - ONLINE	Pmt 51 Loader Res#232/17		
Pmt 51		210-100-103 - CAT Financial Leas	Pmt 51 Loader Res#232/17	1,431.41	
		510-700-110 - GG - Bank Interest	Pmt 51 Loader Res#232/17	50.82	
		110-340-100 - GST Rebate -Reco	Both Tax Code	69.92	
		900-110-110 - GST Paid	Both Tax Code	69.92	1,552.15
1529	11/18/2021	John Deere Financial	JD Excav Pmt 51/73 Res#240/17		
Pmt 51		210-100-104 - JD Financial Lease	JD Excavator Pmt 51	3,751.50	
		510-700-110 - GG - Bank Interest	JD Excavator Pmt 51	336.49	
		110-340-100 - GST Rebate -Reco	Both Tax Code	192.83	
		900-110-110 - GST Paid	Both Tax Code	192.83	4,280.82
1530	11/18/2021	MEPP - ONLINE	Oct 17-30, 2021 Remit		
Oct 17-30, 2021		210-225-135 - A/P Payroll Deducti	Oct 17-30, 2021 Remit(01)	847.00	
		210-225-135 - A/P Payroll Deducti	Oct 17-30, 2021 Remit(02)	2,027.80	2,874.80
1531	11/18/2021	Minister of Finance-Ed Prop Tx	Acct #6177240 Oct 2021		
Oct 2021 Remit		210-210-190 - Due To NorthEast	Oct 2021 remittance	24,661.81	24,661.81
1532	11/18/2021	Prairie North Co-op ONLINE	creamer		
1602		510-110-114 - GG - Council - Soci	creamer	5.36	5.36
1688		510-410-140 - GG - Maint. - Office	batteries	8.10	
		110-340-100 - GST Rebate -Reco	Both Tax Code	0.38	
		900-110-110 - GST Paid	Both Tax Code	0.38	8.48
2316		510-110-114 - GG - Council - Soci	C. Mtg Oct 14/21 - meal	37.26	37.26
4700		510-110-114 - GG - Council - Soci	creamer/coffee	21.39	21.39
				Payment Total:	72.49
1533	11/18/2021	Receiver General online RP0002	Oct 17-30, 2021 Remit		
Oct17-30/21 Rem		210-225-110 - A/P Payroll Deducti	Oct 17-30, 2021 Remit	2,189.61	
		210-225-130 - A/P Payroll Deducti	Oct 17-30, 2021 Remit	487.30	
		210-225-120 - A/P Payroll Deducti	Oct 17-30, 2021 Remit	360.99	3,037.90
1534	11/18/2021	Receiver General online RP0001	Oct 17-30, 2021 Remit		
Oct 17-30/21Rem		210-225-110 - A/P Payroll Deducti	Oct 17-30, 2021 Remit	1,290.03	
		210-225-130 - A/P Payroll Deducti	Oct 17-30, 2021 Remit	483.56	
		210-225-120 - A/P Payroll Deducti	Oct 17-30, 2021 Remit	257.28	2,030.87
1535	11/18/2021	SaskEnergy-Online payment onl	Oct 2021 Naicam Shop Engy		
Oct 2021 NWSO		530-300-110 - TS - Maint.- Utilities	Oct 2021 Naicam Shop Eng	59.23	
		110-340-100 - GST Rebate -Reco	GST Tax Code	2.95	
		900-110-110 - GST Paid	GST Tax Code	2.95	62.18

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
1536 Oct 2021 Office	11/18/2021	SaskEnergy-Online payment onl 510-300-110 - GG - Utility - Office 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 Office Engy Oct 2021 Office Engy GST Tax Code GST Tax Code	206.78 3.22 3.22	210.00
1537 Oct 2021 PLWS	11/18/2021	SaskEnergy-Online payment onl 530-300-110 - TS - Maint.- Utilities 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 Pldale Workshop Oct 2021 Pldale Workshop GST Tax Code GST Tax Code	40.43 2.02 2.02	42.45
1538 Oct 2021 NWS	11/18/2021	SaskPower -Online payment onl 530-300-110 - TS - Maint.- Utilities 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 Naicam Shop Pwr Oct 2021 Naicam Shop Pwr Both Tax Code Both Tax Code	47.52 2.35 2.35	49.87
1539 Oct 2021 Office	11/18/2021	SaskPower -Online payment onl 510-300-110 - GG - Utility - Office 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 Office Pwr Oct 2021 Office Pwr Both Tax Code Both Tax Code	169.76 9.24 9.24	179.00
1540 Oct 2021 LV Str	11/18/2021	SaskPower -Online payment onl 530-310-100 - TS - Maint.- Utilities 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 LV Street Light Oct 2021 LV Street Light GST Tax Code GST Tax Code	153.08 8.49 8.49	161.57
1541 Oct 2021 LVWell	11/18/2021	SaskPower -Online payment onl 580-300-120 - UT - Water - Utilitie 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 LV Well Oct 2021 LV Well GST Tax Code GST Tax Code	149.38 8.27 8.27	157.65
1542 Oct 2021 PLWS	11/18/2021	SaskPower -Online payment onl 530-300-110 - TS - Maint.- Utilities 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 PI 'dale WSO Pw Oct 2021 PI WSO Pw Both Tax Code Both Tax Code	86.17 4.48 4.48	90.65
1543 Oct 2021 IBC	11/18/2021	SaskTel - Online payment only 510-300-140 - GG - Utility - Teleph 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 IBC Office Oct 2021 IBC Office Both Tax Code Both Tax Code	152.94 7.23 7.23	160.17
1544 Oct 2021 Intnet	11/18/2021	SaskTel - Online payment only 510-300-140 - GG - Utility - Teleph 110-340-100 - GST Rebate -Reco 900-110-110 - GST Paid	Oct 2021 Internet Oct 2021 Internet Both Tax Code Both Tax Code	121.37 5.73 5.73	127.10
1545 Oct 2021	11/18/2021	SaskTel - Online payment only 530-300-140 - TS - Maint.- Utilities 110-340-100 - GST Rebate -Reco	TR/WSO cell phone Oct 2021 TR/WSO cell phone Oct2021 Both Tax Code	135.46 5.60	

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Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		900-110-110 - GST Paid	Both Tax Code	5.60	141.06
				Total for Online:	79,665.93
				Grand Total:	179,948.02

Nov. 19/21

Certified Correct this 8th day of April, 2021.


Reeve


Administrator



Cheque Reconciliation Report

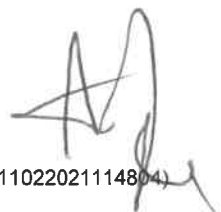
For Period End Dates: **09Oct2021** to **10Nov2021**

<u>Entry Type</u>	<u>Employee</u>	<u>Department</u>	<u>Pay Group</u>	<u>Run No.</u>	<u>Period End Date</u>	<u>Cheque or Voucher #</u>	<u>Cheque Date</u>	<u>Amount</u>	<u>Status</u>
Deposit	EMP012	100	001	21	16Oct2021	1513	22Oct2021	1612.65	Open
Deposit	EMP001	101	001	21	16Oct2021	1514	22Oct2021	1445.78	Open
Deposit	EMP015	202	001	21	16Oct2021	1515	22Oct2021	1804.32	Open
Deposit	EMP010	203	001	21	16Oct2021	1516	22Oct2021	1416.30	Open
Deposit	EMP006	205	001	21	16Oct2021	1517	22Oct2021	1533.88	Open
Deposit	EMP007	207	001	21	16Oct2021	1518	22Oct2021	1956.09	Open
Deposit	EMP013	210	001	21	16Oct2021	1519	22Oct2021	1618.72	Open
Deposit	BRU002	300	002	10	31Oct2021	1520	31Oct2021	250.00	Open
Deposit	DOU001	300	002	10	31Oct2021	1521	31Oct2021	779.31	Open
Deposit	ERN001	300	002	10	31Oct2021	1522	31Oct2021	687.19	Open
Deposit	FRA001	300	002	10	31Oct2021	1523	31Oct2021	560.14	Open
Deposit	HEL001	300	002	10	31Oct2021	1524	31Oct2021	342.01	Open
Deposit	JEN001	300	002	10	31Oct2021	1525	31Oct2021	468.90	Open
Deposit	KRI001	300	002	10	31Oct2021	1526	31Oct2021	362.71	Open
Deposit	LUM001	402	002	10	31Oct2021	1527	31Oct2021	700.00	Open
Deposit	GIL001	403	002	10	31Oct2021	1528	31Oct2021	250.00	Open
Deposit	EMP012	100	001	22	30Oct2021	1529	05Nov2021	1612.65	Open
Deposit	EMP001	101	001	22	30Oct2021	1530	05Nov2021	1478.34	Open
Deposit	EMP015	202	001	22	30Oct2021	1531	05Nov2021	1659.92	Open
Deposit	EMP010	203	001	22	30Oct2021	1532	05Nov2021	1251.75	Open
Deposit	EMP006	205	001	22	30Oct2021	1533	05Nov2021	1533.88	Open
Deposit	EMP007	207	001	22	30Oct2021	1534	05Nov2021	2309.82	Open
Deposit	EMP013	210	001	22	30Oct2021	1535	05Nov2021	1810.62	Open

Report Summary

Outstanding Deposits: 27444.98 (23)

Total: 27444.98 (23)



R.M. of Pleasantdale No.398
Statement of Financial Activities - Detailed
For the Period Ending October 31, 2021

	Current	Year To Date	Budget	Variance	%
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy		1,189,369.95	1,189,830.00	(460.05)	99.96
410-120-100 - Abatements and Adjustments		(1,126.36)	(3,900.00)	2,773.64	28.88
410-130-100 - Discount on Municipal Tax - Property	(1,830.89)	(44,591.46)	(44,000.00)	(591.46)	101.34
410-130-191 - SARM STD	5,095.78	37,478.64		37,478.64	
	3,264.89	1,181,130.77	1,141,930.00	39,200.77	103.43
Penalties on Tax Arrears					
410-400-210 - Penalty on Mun Taxes Arrears - Proper	104.07	1,989.22	2,880.00	(890.78)	69.07
	104.07	1,989.22	2,880.00	(890.78)	69.07
Other					
410-900-100 - Other	(600.00)				
	(600.00)	0.00	0.00	0.00	0.00
TOTAL TAXATION:	2,768.96	1,183,119.99	1,144,810.00	38,309.99	103.35
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work-Snow-Grader-Mov		2,780.00	2,500.00	280.00	111.20
420-100-135 - F&C - Custom Work - Kip Administratic		11,244.56	12,000.00	(755.44)	93.70
420-100-140 - F&C - Custom Work - Grader	800.00	3,925.00	5,000.00	(1,075.00)	78.50
420-100-142 - F&C - Custom Work - Truck		400.00	1,000.00	(600.00)	40.00
	800.00	18,349.56	20,500.00	(2,150.44)	89.51
Sale of Supplies and Gravel					
420-200-100 - F&C - Sale of Gravel	374.98	2,877.48	1,000.00	1,877.48	287.75
420-200-200 - F&C - Sale of Supplies		167.50		167.50	
420-200-210 - F&C - Sale of Supplies - Gen. Merchac	18.87	917.92	500.00	417.92	183.58
420-200-215 - F&C - Sale of Supplies -Culverts/Coup	1,228.02	1,788.75	500.00	1,288.75	357.75
420-200-300 - F&C - Sale of R.M. Maps	196.45	1,651.23	1,000.00	651.23	165.12
420-200-400 - F&C - Sale of Pest Control Products		106.88	50.00	56.88	213.76
420-200-800 - Sale of RM owned items (equipment)	1,877.38	8,603.78		8,603.78	
	3,695.70	16,113.54	3,050.00	13,063.54	528.31
Cemetery Fees					
420-600-100 - F&C - Cemetery Fees	300.00	600.00	500.00	100.00	120.00
	300.00	600.00	500.00	100.00	120.00
Other					
Tax Certificate					
420-800-100 - F&C - Tax Certificate	140.00	1,420.00	1,000.00	420.00	142.00
	140.00	1,420.00	1,000.00	420.00	142.00
General Office Services Provided					
420-800-200 - F&C - General Office Services Provide	6.25	1,344.36	200.00	1,144.36	672.18
420-800-210 - F&C - Postage		68.25		68.25	
420-800-220 - F&C - Appeal Fees			200.00	(200.00)	
	6.25	1,412.61	400.00	1,012.61	353.15
	146.25	2,832.61	1,400.00	1,432.61	202.33

R.M. of Pleasantdale No.398
Statement of Financial Activities - Detailed
For the Period Ending October 31, 2021

	Current	Year To Date	Budget	Variance	%
TOTAL FEES AND CHARGES:	4,941.95	37,895.71	25,450.00	12,445.71	148.90
MAINTENANCE AND DEVELOPMENT CHARGES					
Road Maintenance and Restoration Agreements					
430-100-100 - M&D - Road Maintenance Fees	2,306.70	46,897.83	23,000.00	23,897.83	203.90
430-100-101 - M&D Gravel Extraction Fee		12,048.61	2,000.00	10,048.61	602.43
	2,306.70	58,946.44	25,000.00	33,946.44	235.79
TOTAL MAINTENANCE AND DEVELOPMENT	2,306.70	58,946.44	25,000.00	33,946.44	235.79
UTILITIES					
Water					
440-110-100 - Lac Vert Water Levy	1,312.50	13,125.00	15,750.00	(2,625.00)	83.33
	1,312.50	13,125.00	15,750.00	(2,625.00)	83.33
TOTAL UTILITIES:	1,312.50	13,125.00	15,750.00	(2,625.00)	83.33
UNCONDITIONAL TRANSFERS					
Unconditional Transfers					
450-105-100 - Unconditional Prov. Grants (RevShar)	95,745.75	287,237.25	380,000.00	(92,762.75)	75.59
450-140-100 - Unconditional - Other			35,550.00	(35,550.00)	
	95,745.75	287,237.25	415,550.00	(128,312.75)	69.12
TOTAL UNCONDITIONAL TRANSFERS:	95,745.75	287,237.25	415,550.00	(128,312.75)	69.12
CONDITIONAL GRANTS					
Federal					
450-230-100 - Conditional - Federal - Student Emp		2,079.00	2,400.00	(321.00)	86.63
	0.00	2,079.00	2,400.00	(321.00)	86.63
Provincial					
450-310-100 - Conditional - Prov - Sask Water		9,450.00		9,450.00	
450-345-100 - Conditional - Prov - SaskLotteries Grar		3,785.00	3,790.00	(5.00)	99.87
450-350-103 - Conditional- Prov - CTP		4,880.00	4,900.00	(20.00)	99.59
450-350-105 - Conditional-Prov-New Deals Grant		72,622.60	36,500.00	36,122.60	198.97
	0.00	90,737.60	45,190.00	45,547.60	200.79
Local					
450-410-100 - Conditional - Local - Pest Control		6,497.48	4,000.00	2,497.48	162.44
450-410-110 - Conditional - Local - Beaver Program		2,257.50	2,000.00	257.50	112.88
450-420-100 - Conditional - Local - Weed Control		681.78		681.78	
450-430-100 - Conditional - Local - Other		6,331.50		6,331.50	
	0.00	15,768.26	6,000.00	9,768.26	262.80
TOTAL CONDITIONAL GRANTS:	0.00	108,584.86	53,590.00	54,994.86	202.62
GRANTS IN LIEU OF TAXES					
Provincial					
450-610-100 - GIL - Prov. Pasture		14,140.40	14,230.00	(89.60)	99.37
450-610-150 - GIL - SARM FISH & WILDLIFE		5,319.59	5,340.00	(20.41)	99.62
450-610-200 - GIL - SASKTEL		1,268.92	840.00	428.92	151.06
450-630-100 - GIL - Prov - Transgas		951.00	950.00	1.00	100.11

R.M. of Pleasantdale No.398
Statement of Financial Activities - Detailed
For the Period Ending October 31, 2021

	Current	Year To Date	Budget	Variance	%
	0.00	21,679.91	21,360.00	319.91	101.50
TOTAL GRANTS IN LIEU OF TAXES:	0.00	21,679.91	21,360.00	319.91	101.50
CAPITAL ASSET PROCEEDS					
Capital Asset Proceeds					
460-140-100 - CA - Melfort Vet Bd dissolution March/:		43,762.45		43,762.45	
460-200-100 - GG - Land Sales - Gain/Loss	946.20	946.20		946.20	
460-220-500 - TS - Sale of Machinery/Eqmt - Gain/Lo		316,141.26		316,141.26	
460-220-600 - TS - Insurance Proceeds	8,592.70	8,592.70		8,592.70	
	9,538.90	369,442.61	0.00	369,442.61	0.00
TOTAL CAPITAL ASSET PROCEEDS:	9,538.90	369,442.61	0.00	369,442.61	0.00
LAND SALES - GAIN					
Land Sales Gain					
460-500-100 - Dedicated Lands Sales Account			1,870.00	(1,870.00)	
	0.00	0.00	1,870.00	(1,870.00)	0.00
	0.00	0.00	1,870.00	(1,870.00)	0.00
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	559.88	4,482.81	3,000.00	1,482.81	149.43
470-100-101 - Interest Revenue - Lac Vert Water	17.27	92.11	230.00	(137.89)	40.05
470-120-100 - Dividends & Commissions		3,031.91	3,500.00	(468.09)	86.63
470-900-100 - Rev from Land Lease		4,046.00	4,000.00	46.00	101.15
	577.15	11,652.83	10,730.00	922.83	108.60
TOTAL INVESTMENT INCOME AND COMMIS	577.15	11,652.83	10,730.00	922.83	108.60
OTHER REVENUES					
Other Revenue					
480-150-100 - Tax Enforce-Cash Recovered	(500.00)	1,131.92	1,000.00	131.92	113.19
480-150-102 - Donations - General		325.00	500.00	(175.00)	65.00
	(500.00)	1,456.92	1,500.00	(43.08)	97.13
TOTAL OTHER REVENUES:	(500.00)	1,456.92	1,500.00	(43.08)	97.13
INTERNAL TRANSFERS					
490-100-100 - Transfer from Reserves	3,150.00	206,338.94	200,000.00	6,338.94	103.17
Total INTERNAL TRANSFERS:	3,150.00	206,338.94	200,000.00	6,338.94	103.17
TOTAL REVENUES:	119,841.91	2,299,480.46	1,915,610.00	383,870.46	120.04

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	Current	Year To Date	Budget	Variance	%
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	1,450.00	13,250.00	18,500.00	5,250.00	71.62
510-110-111 - GG - Council - Travel / Meals	969.57	8,115.89	12,000.00	3,884.11	67.63
510-110-112 - GG - Council - Phone & Office Duties			250.00	250.00	
510-110-113 - GG - Council - Conventions/Workshop			1,000.00	1,000.00	
510-110-114 - GG - Council - Social Events & Misc.	82.53	1,234.39	2,500.00	1,265.61	49.38
510-110-116 - GG - Council - Appreciation	582.16	642.16		(642.16)	
	3,084.26	23,242.44	34,250.00	11,007.56	67.86
510-110-130 - GG - Council - Supervision Time	698.00	6,999.50	10,000.00	3,000.50	70.00
510-110-140 - GG - Council - Committee Time	348.75	3,598.75	5,000.00	1,401.25	71.98
510-110-230 - GG - Salaries - Administrator	5,000.00	40,813.55	65,000.00	24,186.45	62.79
510-110-330 - GG - Wages - Administration Asst.	4,224.75	48,005.94	56,000.00	7,994.06	85.72
510-110-535 - GG - Wages - Support Staff		3,322.91	3,200.00	(122.91)	103.84
	13,355.76	125,983.09	173,450.00	47,466.91	72.63
Benefits					
510-120-120 - GG - Benefits - Council - Payroll - CPP	16.06	220.12	600.00	379.88	36.69
	16.06	220.12	600.00	379.88	36.69
510-130-231 - GG - Benefits - Office Staff - CPP	483.92	4,651.24	6,000.00	1,348.76	77.52
510-130-232 - GG - Benefits - Office Staff - EI	173.50	1,687.54	2,000.00	312.46	84.38
510-130-233 - GG - Benefits -Office Staff - MEPP	847.61	8,134.76	11,000.00	2,865.24	73.95
510-130-234 - GG - Benefits - Office Staff - WCB		1,428.00	1,000.00	(428.00)	142.80
510-130-235 - GG - Benefits - Council WCB		914.92	650.00	(264.92)	140.76
510-130-236 - GG - Benefits - LTD/STD/ADD/Life		500.00	3,500.00	3,000.00	14.29
510-130-237 - GG - Benefits - Extended Health (EHB)		4,895.06	5,500.00	604.94	89.00
	1,521.09	22,431.64	30,250.00	7,818.36	74.15
	14,876.85	148,414.73	203,700.00	55,285.27	72.86
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal		1,853.52	10,000.00	8,146.48	18.54
510-200-130 - GG - Cont. - Audit Fees		9,434.00	8,000.00	(1,434.00)	117.93
510-200-140 - GG - Cont. - OCP			1,000.00	1,000.00	
510-200-150 - GG - Cont. - Assessment - SAMA		21,200.60	21,000.00	(200.60)	100.96
510-200-170 - GG - Cont. - Advertising		275.00	600.00	325.00	45.83
510-200-190 - GG - Cont. - Printing		142.01		(142.01)	
510-200-200 - GG - Cont. - RM Maps	237.30	316.80	1,200.00	883.20	26.40
510-210-150 - GG - ADMIN-SARM-Travel/Meals			250.00	250.00	
510-210-160 - GG - Cont. - Admin. General Travel/Me			100.00	100.00	
510-210-170 - GG - Cont. - Admin. - Training/Travel	218.00	890.75	1,000.00	109.25	89.08
510-220-100 - GG - Cont. - Office Caretaking	250.00	3,020.00	3,600.00	580.00	83.89
510-230-100 - GG - Cont. - Insurance - General & Boi		12,368.62	12,000.00	(368.62)	103.07
510-240-100 - GG - Cont. - Memberships & Subscript		5,248.95	8,000.00	2,751.05	65.61
510-260-100 - GG - Cont. - Tax Enforcement Costs		1,263.00	1,000.00	(263.00)	126.30
510-260-150 - GG - Cont. - Elections	105.00	105.00	500.00	395.00	21.00
510-270-100 - GG - Cont. - RM Property & TTP Maint	180.00	2,215.36	1,500.00	(715.36)	147.69
510-270-150 - GG - Cont. - Office Repairs & Cleaning		558.09	2,000.00	1,441.91	27.90
510-280-100 - GG - Cont. - Equip		532.12	200.00	(332.12)	266.06

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510-280-130 - GG - Cont. - Munisoft		5,944.44	4,800.00	(1,144.44)	123.84
510-280-170 - GG - Cont. - Retail Items for Resale		125.42		(125.42)	
510-290-100 - GG - Cont. - Bank Charges		1,026.00	400.00	(626.00)	256.50
	990.30	66,519.68	77,150.00	10,630.32	86.22
Utilities					
510-300-110 - GG - Utility - Office	375.53	3,008.64	4,000.00	991.36	75.22
510-300-140 - GG - Utility - Telephone -Office	267.17	2,854.76	4,200.00	1,345.30	67.97
510-300-145 - GG - Utility - Water & Sewer - Office		1,004.14	1,500.00	495.86	66.94
	642.70	6,867.54	9,700.00	2,832.52	70.80
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Postage	(360.00)	1,976.13	2,000.00	23.87	98.81
510-410-140 - GG - Maint. - Office Supplies	25.21	1,390.50	2,000.00	609.50	69.53
510-410-142 - GG - Maint - Photocopier		757.07	1,500.00	742.93	50.47
	(334.79)	4,123.70	5,500.00	1,376.30	74.98
Interest					
510-700-110 - GG - Bank Interest	1,120.31	11,265.61	15,000.00	3,734.39	75.10
	1,120.31	11,265.61	15,000.00	3,734.39	75.10
TOTAL GENERAL GOVERNMENT SERVICES	17,295.37	237,191.26	311,050.00	73,858.80	76.26
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Police - Justice Requisition		29,476.67	30,000.00	523.33	98.26
	0.00	29,476.67	30,000.00	523.33	98.26
TOTAL POLICE PROTECTION:	0.00	29,476.67	30,000.00	523.33	98.26
FIRE PROTECTION					
Professional/Contractual Services					
525-210-100 - PS - Fire - EMS Contract - 911P.A.		745.00	750.00	5.00	99.33
525-210-101 - PS - Fire - Tisdale Contract		1,004.40	1,000.00	(4.40)	100.44
525-210-102 - PS - Fire - Melfort Contract		2,627.00	2,700.00	73.00	97.30
525-210-103 - PS - Fire - Naicam Contract		12,360.00	13,000.00	640.00	95.08
	0.00	16,736.40	17,450.00	713.60	95.91
TOTAL FIRE PROTECTION:	0.00	16,736.40	17,450.00	713.60	95.91
TOTAL PROTECTIVE SERVICES:	0.00	46,213.07	47,450.00	1,236.93	97.39
TRANSPORTATION SERVICES					
MAINTENANCE					
Wages & Benefits					
Wages					
530-110-101 - TS - Maint. - Wages - LTD/Life/EHB		8,964.81	15,000.00	6,035.19	59.77
530-110-120 - TS - Maint. - Wages - Grader Operat (f	4,602.64	49,963.95	70,000.00	20,036.05	71.38
530-110-124 - TS - Maint. - Wages - Grader Operat (f	6,045.36	64,710.07	70,000.00	5,289.93	92.44
530-110-126 - TS - Maint - Wages -Hoe/Mechanic (LE	4,265.23	26,703.60		(26,703.60)	
530-110-200 - TS - Maint. - Wages - Seasonal Mow1(4,583.10	10,510.70	35,000.00	24,489.30	30.03
530-110-201 - TS - Maint. - Wages - Seasonal Mow2(4,593.97	22,195.75	4,000.00	(18,195.75)	554.89
530-110-202 - TS - Maint - Wages - Season Grader/lv		23,628.96	63,000.00	39,371.04	37.51

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530-110-203 - TS - Maint. - Wages - SeasonalTruck\		8,289.21	50,000.00	41,710.79	16.58
530-110-204 - TS-Maint-Wages-Summer Student		3,675.42	4,800.00	1,124.58	76.57
530-110-205 - TS - Maint - Wages - Casual Labor	5,361.20	23,451.48		(23,451.48)	
	29,451.50	242,093.95	311,800.00	69,706.05	77.64
Benefits					
530-120-121 - TS - Maint. - Benefits - CPP	720.79	9,243.91	10,000.00	756.09	92.44
530-120-122 - TS - Maint. - Benefits - EI	498.40	4,055.42	6,000.00	1,944.58	67.59
530-120-123 - TS - Maint. - Benefits - MEPP	1,908.64	17,457.30	22,000.00	4,542.70	79.35
530-120-124 - TS - Maint. - Benefits - WCB		3,921.35	3,500.00	(421.35)	112.04
	3,127.83	34,677.98	41,500.00	6,822.02	83.56
	32,579.33	276,771.93	353,300.00	76,528.07	78.34
Professional/Contractual Services					
530-200-110 - TS - Maint. - Engineering/Bridge Repai			50,000.00	50,000.00	
530-210-120 - TS - Maint. - Cont.- Road Maint Contra	10,650.00	21,365.00	150,000.00	128,635.00	14.24
530-210-122 - TS - Maint. - Cont -Train/Wrkshps/Trav		2,425.49		(2,425.49)	
530-210-130 - TS - Maint. - Cont. - Survey Meridian			4,000.00	4,000.00	
530-250-111 - TS - Maint.- Training, Travel & Meals		295.02	500.00	204.98	59.00
530-260-100 - TS - Maint. - Insurance/Vehicle Reg.		17,743.56	20,000.00	2,256.44	88.72
	10,650.00	41,829.07	224,500.00	182,670.93	18.63
Utilities					
530-300-110 - TS - Maint.- Utilities - Power/Gas	230.51	5,605.74	7,000.00	1,394.26	80.08
530-300-140 - TS - Maint.- Utilities - Telephone	294.46	1,702.76	3,000.00	1,297.24	56.76
530-300-145 - TS - Maint. - Utilities - Water & Sewer		1,674.14	2,000.00	325.86	83.71
530-310-100 - TS - Maint.- Utilities - St. Lights LV	153.08	1,543.94	2,500.00	956.06	61.76
530-310-200 - TS - Maint.- Utilities - St. Lights SP	77.45	619.60	1,000.00	380.40	61.96
	755.50	11,146.18	15,500.00	4,353.82	71.91
Maintenance, Materials & Supplies					
530-400-110 - TS - Maint. - Shop Operation & Repair	1,464.38	13,781.98	10,000.00	(3,781.98)	137.82
530-400-120 - TS - Maint. - Clothing Allowance		164.29	500.00	335.71	32.86
530-400-150 - TS - Maint. - Tools	32.16	1,383.59	8,000.00	6,616.41	17.29
530-400-151 - TS - Maint. - Supplies	(61.12)	1,749.32	4,000.00	2,250.68	43.73
530-420-100 - TS - Maint. - Equip. Repair	(227.78)	477.38	6,500.00	6,022.62	7.34
530-420-104 - TS - Equip. - Case Tractors	978.25	4,494.26	5,000.00	505.74	89.89
530-420-105 - TS - Equip - DO NOT USE - JD 7220	(627.90)				
530-420-106 - TS - Equip. - Mower Repairs	667.19	7,838.69	10,000.00	2,161.31	78.39
530-420-107 - TS - Vehicle - Service Truck Chev		27.54	100.00	72.46	27.54
530-420-108 - TS - Vehicle - Service Truck Ford F45C	60.66	1,334.43	4,000.00	2,665.57	33.36
530-420-110 - TS - Equip. CAT - 140M - D9G01602 -I		5,223.20	20,000.00	14,776.80	26.12
530-420-111 - TS - Equip. CAT 140M - D9G01606 -N.		1,936.85	20,000.00	18,063.15	9.68
530-420-113 - TS - Equip - 2018 DeCap Repairs		348.70		(348.70)	
530-420-114 - TS - Equip - Excavator Repairs		777.51	8,500.00	7,722.49	9.15
530-420-115 - TS - Equip Rentals	95.40	3,930.08	5,000.00	1,069.92	78.60
530-420-117 - TS - Equip - Westank Low-bed		541.84	2,500.00	1,958.16	21.67
530-420-118 - TS - Equip - CAT 930K Wheel Loader		885.28	3,000.00	2,114.72	29.51
530-420-119 - TS - Vehicle - International Eagle		2,598.79	10,000.00	7,401.21	25.99
530-420-121 - TS - Service Truck Ford 250			1,500.00	1,500.00	
530-420-122 - TS - Vehicle - 2019 IH LT625	4,108.40	4,975.61	5,000.00	24.39	99.51
530-420-123 - TS - Equip - 2019 arne's Tridem End D		114.80	5,000.00	4,885.20	2.30
530-420-124 - TS- Equip- Maxim Truck			2,500.00	2,500.00	

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530-420-125 - TS- Equipment - Maxim Trailer			2,500.00	2,500.00	
530-420-126 - TS - Equip - CAT140LVR - ON950041		350.23		(350.23)	
530-420-127 - TS - Equip - CAT150JOY - OEB50038:		9,482.91		(9,482.91)	
530-425-110 - TS - Maint. - Fuel/Oil	12,981.15	97,469.64	160,000.00	62,530.36	60.92
530-425-111 - TS - Maint. Grader Blades			20,000.00	20,000.00	
530-425-112 - TS - Maint. Mower Blades		3,374.45	1,000.00	(2,374.45)	337.45
530-430-130 - TS - Maint. - Other			5,000.00	5,000.00	
530-440-100 - TS - Cont. - Gravel Hauling & Fees	1,056.30	2,262.30	30,000.00	27,737.70	7.54
530-440-110 - TS - Cont. - Gravel Pit Stripping & Roa		1,272.00	5,000.00	3,728.00	25.44
530-440-120 - TS - Cont. - Gravel Crushing		120,182.25	100,000.00	(20,182.25)	120.18
530-450-100 - TS - Cont. - Culverts/Drainage		3,483.85	5,000.00	1,516.15	69.68
530-480-100 - TS - Cont. - Traffic Signs/Signals/Mark	134.93	7,363.52	4,000.00	(3,363.52)	184.09
530-490-110 - TS - Cont. - Communications		391.16	3,000.00	2,608.84	13.04
	20,662.02	298,216.45	466,600.00	168,383.55	63.91
Capital Expenditures					
530-600-115 - TS - Financing of Land Purchase			10,000.00	10,000.00	
530-600-130 - TS - Purchase of Cap Assets - Mach		(564,345.06)		564,345.06	
530-600-135 - TS - Financing of Cap Assets - Mach			140,000.00	140,000.00	
530-600-140 - TS - Purchase of Cap Assets - Equipm		539,370.96		(539,370.96)	
	0.00	(24,974.10)	150,000.00	174,974.10	116.65
Other					
530-900-110 - TS - Maint. - Other		164.30		(164.30)	
530-900-120 - TS - Maint. - Other - Fence/Grass Seed		23.31		(23.31)	
	0.00	187.61	0.00	(187.61)	0.00
TOTAL MAINTENANCE:	64,646.85	603,177.14	1,209,900.00	606,722.86	49.85
CONSTRUCTION					
Professional/Contractual Services					
535-200-110 - TS - Const. - Engineering			10,000.00	10,000.00	
	0.00	0.00	10,000.00	10,000.00	0.00
TOTAL CONSTRUCTION:	0.00	0.00	10,000.00	10,000.00	0.00
TOTAL TRANSPORTATION SERVICES:	64,646.85	603,177.14	1,219,900.00	616,722.86	49.44
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-120-110 - EH - Benefits - WCB		332.14	400.00	67.86	83.04
	0.00	332.14	400.00	67.86	83.04
Professional/Contractual Services					
540-200-110 - EH - Cont. - Waste Collection/Disposal		34,060.92	35,000.00	939.08	97.32
540-210-102 - EH - Cont. - Pest Control Beaver Boun		5,215.00	6,000.00	785.00	86.92
540-210-104 - EH - Cont. - PCO - Wages	8,850.00	8,850.00	9,000.00	150.00	98.33
540-210-200 - EH - Cont. - Weed Control - Wages		4,350.00	6,660.00	2,310.00	65.32
540-210-210 - EH - Cont. - Weed Control - Mileage			1,000.00	1,000.00	
	8,850.00	52,475.92	57,660.00	5,184.08	91.01
Maintenance, Materials and Supplies					
540-420-100 - EH - Maint. - Pest Control Supplies		7,938.61	6,000.00	(1,938.61)	132.31
540-430-100 - EH - Maint. - Weed Control Supplies		4,020.00	6,000.00	1,980.00	67.00
540-440-100 - EH - Maint. - React Tags		125.00	150.00	25.00	83.33

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	0.00	12,083.61	12,150.00	66.39	99.45
TOTAL ENVIRONMENTAL SERVICES:	8,850.00	64,891.67	70,210.00	5,318.33	92.43
PUBLIC HEALTH AND WELFARE SERVICES					
Professional/Contractual Services					
550-200-110 - H&W - Cont. - Cemetery Maint.	450.00	3,400.00	2,000.00	(1,400.00)	170.00
	450.00	3,400.00	2,000.00	(1,400.00)	170.00
Grants and Contributions					
550-500-110 - H&W - Grants and Contributions	(100.00)	4,579.67	4,500.00	(79.67)	101.77
	(100.00)	4,579.67	4,500.00	(79.67)	101.77
Total PUBLIC HEALTH AND WELFARE SERV	350.00	7,979.67	6,500.00	(1,479.67)	122.76
PLANNING AND DEVELOPMENT SERVICES					
Professional/Contractual Services					
560-200-110 - P&D - Cont. - Planning		992.00	5,000.00	4,008.00	19.84
	0.00	992.00	5,000.00	4,008.00	19.84
TOTAL PLANNING AND DEVELOPMENT SEF	0.00	992.00	5,000.00	4,008.00	19.84
RECREATION AND CULTURAL SERVICES					
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Requisition		10,310.80	10,000.00	(310.80)	103.11
	0.00	10,310.80	10,000.00	(310.80)	103.11
Grants and Contributions					
570-500-110 - R&C -Grants and Contributions-DO NC	(50.00)		1,000.00	1,000.00	
570-500-120 - R&C - Grants - Parks			1,000.00	1,000.00	
570-500-140 - R&C - Grants - Community Facilities			3,800.00	3,800.00	
570-500-150 - R&C Grants - Municipal			20,000.00	20,000.00	
	(50.00)	0.00	25,800.00	25,800.00	0.00
TOTAL RECREATION AND CULTURAL SERV	(50.00)	10,310.80	35,800.00	25,489.20	28.80
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water - Wages - LV Well Operat	700.00	7,000.00	8,400.00	1,400.00	83.33
	700.00	7,000.00	8,400.00	1,400.00	83.33
Professional/Contractual Services					
580-230-100 - UT - Water - Travel, Meals & Subsister		250.00		(250.00)	
580-270-100 - UT - Water - Communications			50.00	50.00	
580-285-100 - UT - Water - Cont. Repairs - LV	240.00	680.53	6,000.00	5,319.47	11.34
580-285-120 - UT - Water - Cont. Repairs - Equip.		53.00		(53.00)	
580-290-100 - UT - Water - Laboratory Testing - LV	21.90	252.35	350.00	97.65	72.10
	261.90	1,235.88	6,400.00	5,164.12	19.31
Utilities					
580-300-120 - UT - Water - Utilities - LV	14.78	1,270.67	2,000.00	729.33	63.53
	14.78	1,270.67	2,000.00	729.33	63.53
Maintenance, Materials and Supplies					
580-400-110 - UT - Water - Postage - LV	360.00	360.00	600.00	240.00	60.00

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580-430-120 - UT - Water - Material/Supplies/Tools L	198.15	655.09	500.00	(155.09)	131.02
580-450-100 - UT - Water - Chemicals - LV		748.15	1,300.00	551.85	57.55
	558.15	1,763.24	2,400.00	636.76	73.47
TOTAL WATER:	1,534.83	11,269.79	19,200.00	7,930.21	58.70
TOTAL UTILITIES:	1,534.83	11,269.79	19,200.00	7,930.21	58.70
TOTAL EXPENDITURES:	92,627.05	982,025.40	1,715,110.00	733,084.66	57.26
CHANGE IN NET-FINANCIAL ASSETS	27,214.86	1,317,455.06	200,500.00	1,116,955.12	657.08
Change in Non-Financial Assets		615,790.99		615,790.99	
CHANGE IN NET ASSETS	27,214.86	1,933,246.05	200,500.00	1,732,746.11	964.21
Transfer to Reserves	51,067.92	100,023.13	195,000.00	94,976.87	51.29
CHANGE IN SURPLUS	(23,853.06)	1,833,222.92	5,500.00	1,827,722.98	###.##

R.M. of Pleasantdale No.398
Statement of Financial Activities - Detailed
For the Period Ending October 31, 2021

	Current	Year To Date	Budget	Variance	%
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - Petty Cash					
110-110-120 - Cash - Bank -Operating Account	74,260.88	284,396.38	1,271,085.14		
110-110-141 - Cash - Bldg Infrastructure Savings #7	1,016.82	44,868.36	44,868.36		
110-110-144 - Cash - Gravel Reserve #6	30.70	300.57	80,361.33		
110-110-146 - Cash - Fire Equip Savings #2	3.94	38.53	10,300.96		
110-110-147 - Cash - Equipment Savings ACU #3	1.22	(199,687.89)	3,200.72		
110-110-148 - Cash - Bridge Reserve ACU #5	50,003.08	50,003.08	50,003.08		
110-110-149 - Cash - Pleasantdale Cemetery Reserv	(3,140.21)	(2,723.38)	24,400.34		
110-110-151 - Cash - Dedicated Lands Savings #8	2.37	6,213.91	6,213.91		
Total Cash and Investments:	122,178.80	183,409.56	1,490,933.84		
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current	(92,752.90)				
110-200-110 - Municipal - Tax Receivable - Arrears		4,071.71	13,227.09		
110-200-900 - Municipal - Allow. for Uncollected			(2,879.53)		
Total Municipal Taxes Receivable:	(92,752.90)	183,984.74	230,255.94		



R.M. of Pleasantdale No.398
Statement of Financial Activities - Detailed
For the Period Ending October 31, 2021

	<u>Current</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>
Additional Tax Information					
<u>Receipt of Arrears</u>					
	Receipts		BalFwd		
<u>Current Taxes Collected</u>					
	Receipts		Levy		
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Nov. 18/21
Presented to council on
Nov. 19/21
(Date)
Frank A. Kilborn
Frank Kilborn
Reeve

Donna Goertzen
Donna Goertzen
Administrator

A

Date Printed
11/01/2021 2:26 PM

**R.M. of Pleasantdale No.398
Bank Reconciliation - Summary**

Page 1

**RM Operating Account
For Ending Date 10/31/2021**

110-110-120 - Cash - Bank -Operating Account
GL Balance to 10/31/2021

1,270,605.30

Service Charges: 0.00
Interest Charges: 0.00
Interest Revenue: 479.84

Adjusted Book Balance 1,271,085.14

Bank Statement Balance: 1,289,778.63

Deposits in Transit: 4,482.83
Outstanding Payments: -23,176.32
Total Uncleared: -18,693.49 -18,693.49

Adjusted Bank Balance 1,271,085.14

Notes



**2022 COUNCIL COMMITTEE APPOINTMENTS
RURAL MUNICIPALITY OF PLEASANTDALE NO. 398**

- | | |
|-------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| 1. Deputy Reeve | Helen Meekins |
| 2. Administrator | Donna Goertzen |
| 3. Assistant Administrator | Diane Gilbertson |
| 4. Signing Authority | Kris Gage |
| 5. Returning Officer | Administrator |
| 6. Deputy Returning Officer | Asst. Administrator |
| 7. Auditor | Ingram & Yeadon Accountants |
| 8. Hillcrest Lodge | Bruce Lebarre |
| 9. Weed Inspector | Kris Gage |
| 10. Naicam Fire Department | Ernest Pederson |
| 11. Melfort Fire Department | Helen Meekins |
| 12. Tisdale Fire Department | Helen Meekins |
| 13. Division Review | Jennifer Bushby & Helen Meekins |
| 14. HR Committee | Jennifer Bushby & Kris Gage |
| 15. Finance Committee | Council as a Whole |
| 16. Road Committee | Frank Kilborn & Doug Hardy |
| 17. Kip Regional Park | Doug Hardy & Donna Albertson |
| 18. Lake Charron | Doug Hardy & Helen Meekins |
| 19. Naicam Library | Ernest Pederson |
| 20. Naicam Health Advisory | Helen Meekins |
| 21. REACT | Jennifer Bushby |
| 22. CMI | Frank Kilborn |
| 23. Quill Lake Watershed Authority | Bruce Lebarre |
| 24. Carrot River Watershed Authority | Helen Meekins |
| 25. Regional Road Maintenance Committee | Frank Kilborn & Ernest Pederson |
| 26. Northeast Transportation Planning Committee | Frank Kilborn |
| 27. Wapiti Library Board | Bruce Lebarre |
| 28. Municipal Hail Delegate | Bruce Lebarre |
| 29. Clubroot Pest Control Officers | Katel Makohiuk, Joanne Kwasnicki, Betty Johnson, Lynne Roszell, Chelsea Baraniecki, Colleen Fenning |
| 30. Pest Control Officer | Jim Redgwell |
| 31. Beaver Control | Frank Kilborn & Doug Hardy |
| 32. Board of Revision | Western Municipal |
| 33. Pound Keeper | Myles & Mark Buckingham |
| 34. Cemetery Caretaker | Ruth Willett |

R. M. of Pleasantdale No. 398
Agenda
November 18/2021

PLANNING MEETING

Call to Order:

New Business:

- 1. Unfinished Business from November 18/2021 (if required)**
- 2. RMAA Division 4 Information**
- 3. Resumes – Short List for Interview**
- 4. Foreman Job Description**
- 5. Financials for 2022**
 - a. Employee Wages
 - b. Equipment Rates
 - c. Three Year Budget
 - d. Interim Budget (6 months 2022) (budget approval)
- 6. Work Plan for 2022**
 - a. **Work Orders** – in order to facilitate this all calls must come to the office; they will be processed in Pub Works and then sent to the equipment operator, Foreman and to the Division Councillor. This will allow the office the ability to invoice out the work requests.
 - b. **Routes OR** an operating schedule for transparency a suggestion is weekly Rd Maintenance Reports posted on the web site
 - c. Water security Application for 2022
 - d. Culvert Replacements 2022
 - e. Gravel Hauling 2022
 - f. Haul Roads – should these be priority roads for future road construction as they would receive larger traffic flow.
 - g. Costs of Operations
 - h. Dust Control
- 7. Road Maintenance for 2022 (for review and consideration)**
 - a. A Bylaw to Regulate Operations of Overweight Vehicles on Municipal Roads
 - b. Overweight Policy
 - c. 2022 Fee Schedule
- 8. Human Resources**
- 9. Adjourn**

RURAL MUNICIPALITY OF PLEASANTDALE NO. 398

**Planning Meeting Minutes
Tuesday November 23/2021**

Council Chambers in the Municipal Office Naicam

Council Members present:

Reeve	Frank Kilborn
Division 1	Ernst Pederson
Division 2	Helen Meekins
Division 3	Jennifer Bushby
Division 4	Doug Hardy
Division 5	Kris Gage
Division 6	Bruce Lebarre -electronic attendance

Staff Present:	Administrator	Donna Goertzen
	Foreman	Randall Reiersen

Reeve Kilborn call the meeting to order at 9:00 a.m.

Conflict of Interest to Declare: Reeve Kilborn – Code of Ethics

Unfinished Business

Bylaw 14/2021 Council Procedural Bylaw

394/21: Meekins/Bushby: That Bylaw 12/2021 be introduced and read a first time.
Carried

395/21 Bushby/Hardy: That Bylaw 12-2021 be given second reading.
Carried

396/21 Meekins/Pederson: That Bylaw 112-2021 be given third reading at this meeting.
Carried Unanimously

397/21 Hardy/Bushby: That Bylaw 12/2021 be given fourth reading at this meeting and become effective upon passing.
Carried

398/21 **Signing Authority**
Hardy/Pederson: That Administrator advise Affinity Credit Union to change file on record of council second signatory to Councillor Gage and further that the remaining signatory of Reeve, Administrator and Asst. Administrator remain unchanged.
Carried

399/21 **Board of Revision**
Meekins/Bushby: That Council appoint Western Municipal as our Board of Revision for 2022.
Carried

Councillor Meekins left the meeting at 9:51 a.m. and returned at 10:05 a.m.

400/21 **Road Allowance**
Bushby/Meekins: That Administrator be instructed to provide information to the ratepayers respecting road allowances being used by adjacent landowners without council permission.
Carried

401/21 **Municipal Employee**
Meekins/Kilborn: That henceforth all employees will be hired under the authority of CRA guidelines.
Carried

402/21 **Foreman Job Description**
Meekins/Hardy: That Foreman Job Description be accepted as presented.
Carried

403/21 Municipal Equipment Rates
Bushby/Hardy: That council accept the following rates to be used for the purpose of Asset Management:

Grader	\$175.00/hr
Loader	\$140.00/hr
Trackhoe	\$170.00/hr
Tractor/Mower	\$120.00/hr
Gravel Truck and Trailer	\$130.00/hr

Carried

404/21 Three Year Budget
Bushby/Hardy: That Council accept 3-year budget as presented by Administrator.
Carried

405/21 2022 Intern Budget
Meekins/Bushby: That Council accepts 2022 6-month Intern Budget as presented by Administrator.
Carried

406/21 Municipal Work Orders
Bushby/Kilborn: That upon the recommendation of Administrator all municipal Work Projects, Division Work and ratepayer requests will be directed to the municipal office enabling staff to fulfill Asset Management requirements.

Break for lunch at 12:00 p.m.
Reconvene at 12:30 p.m.

407/21 2022 Water Security Application
Hardy/Gage: That Administrator be instructed to submit application to Water Security Agency requesting permit to remove and install culvert(s) on Range Rd. 2170 and Township Rd 405 (NE-36-40-17-W2).
Carried

408/21 Amend Crushing Contract
Meekins/Gage: That 2021 Crushing contract with General Contracting be amended to reflect a completion date of May 31/2022.
Carried

409/21 Culverts
Hardy/Pederson: That Foreman be instructed purchase culverts from Prairie Steel culverts as per 151-2021 Purchasing and Procurement Policy.
Carried

410/21 Dust Control
Bushby/Gage: That Administrator be instructed to post information regarding dust control on the municipal web site enabling the municipality to assist ratepayers in a bulk costing opportunity for dust control.
Carried

411/21 In Camera 1:34 p.m.
Meekins/Bushby: That Reeve and Council having issues to discuss regarding personal matters, land, legal matters and negotiations which are exempt from Public discussion under *The Local Authority Freedom of Information and Protection of Privacy Act* and the Municipal Act go in camera and; Furthermore that Administrator and Foreman be asked to leave the room.
Carried

Council present: Reeve Frank Kilborn, Councilors Helen Meekins, Jennifer Bushby, Doug Hardy, Kris Gage, and Ernest Pederson.

Administrator was asked to leave the room at 1:35.
Reeve Kilborn declared an conflict of interest and left the room at 1:47 p.m.
Administrator return to the room at 2:15 p.m.



Administrator left the room at 2:22p.m.
Administrator returned to the room at 2:38 p.m.

412/21 Out of Camera 2:40 p.m.
Hardy/Gage: That Council of the RM of Pleasantdale #398 move out of camera and reconvene regular meeting of Council.
Carried

Councilor Meekins requested a recorded vote.



413/21 Harassment
Meekins/Bushby: That Reeve provide a written apology at the next council meeting to the Administrator for verbal harassment that commenced on June 21/2021.
Recorded Vote: In Favor: Bushby, Gage, Pederson, Hardy, Meekins
Against:
Carried

414/21 Investigation
Meekins/Gage: That an investigation be considered to determine unauthorized excavation in Municipal Right Of Way Mile and unauthorized approach construction at NE-12-41-17-W2.
Recorded Vote: In Favor: Bushby, Gage, Pederson, Hardy, Meekins
Against:
Carried

415/21 Actions of Council
Meekins/Hardy: That Administrator be instructed to draft a Bylaw to remove Reeve from Chair, removal from all committees; and furthermore; that Reeve not be authorized to attend the municipal office or shop unless requested by Administrator; and furthermore that all work is directed to the attention of the Administrator by either phone or email.
Recorded Vote: In Favor: Bushby, Gage, Pederson, Hardy, Meekins
Against:
Carried

416/21 Adjourn
Hardy: That this meeting be adjourned at 3:05 p.m.




Reeve/Deputy Reeve

Administrator
Nov. 23/21
Date

