

**RURAL MUNICIPALITY OF PLEASANTDALE NO. 398**

**Regular Meeting Minutes**

**September 12<sup>th</sup>, 2024**

**Council Chambers in the Municipal Office**

**208 - 1<sup>st</sup> Avenue, Naicam, SK**

**Council Members present:**

Reeve	Morgan Leigh	
Division 1	Ernest Pederson	
Division 2	Mark Govan	regrets
Division 3	Jennifer Bushby	
Division 4	Mike Patterson	
Division 5	Helen Meekins	
Division 6	Robert Hutchison	

**Staff Present:** Assistant Administrator Diane Gilbertson  
Working Foreman David Derr (10:35 a.m. – 1:12 p.m.)

**CALL TO ORDER**

Reeve Leigh called the meeting to order at 9:00 a.m.

**198/24** Leigh/Pederson: That Council appoint Assistant Administrator as recording secretary for the purposes of this meeting.  
Carried

**199/24** Leigh/Meekins: That Council goes In Camera at 9:00 a.m. to discuss HR matters re: Administrator.  
Carried

**200/24** Hutchison/Patterson: That Council reconvenes the meeting at 9:32 a.m.  
Carried

**201/24** Leigh/Bushby: That Council dismiss Acting Administrator Tracey Johnstone with cause and remove from all signing authorities AND THAT administration is authorized to change locks as necessary.

**202/24** Meekins/ Bushby: That Council rescind Resolution 195/24 AND FURTHER THAT the officials for the municipal election be established in accordance with the Election Act.

**ADOPTION OF AGENDA**

**Adopt Agenda**

**203/24** Meekins/Patterson That Council add the following items to the agenda  
10.g) TTES – Wensley Bridge  
10. h) Town of Naicam - Viking Sportsplex  
and that the agenda be adopted as amended.  
Carried

**CONFLICT OF INTEREST**

Jennifer Bushby – Conflict of Interest 10. h) Town of Naicam – Viking Sportsplex



## MINUTES

### Approval of Minutes

204/24 Meekins/Patterson: That the minutes of the Regular Meeting of Council held August 8th, 2024 be amended as follows:

- 180/24 as it was set as 2 motions. The following to be added as a separate motion:  
180.1 /24 Meekins/Hutchison "A municipal credit card is to be issued in the name of Tracey Johnstone through Affinity Credit Union on behalf of the Municipality with a \$5,000 credit limit and to be used in accordance with Purchasing Policy 278/22."
- 195/24 Change "Bushby" to "Hutchison"
- Insert a motion between 194/24 & 195/24 as follows:  
194.1/24 "Leigh/Bushby: That Council table the remaining property tax abatements".
- 197/24 Change "Patterson/Govan" to "Hutchison/Meekins"

AND THAT the minutes be subsequently approved as amended.  
Carried

## FINANCIALS

### Accounts Payable

206/24 Leigh/Patterson: That General Accounts Payable paid by cheque numbers 4482-4519 inclusive totaling \$67,196.80 be authorized for payment; that Payroll and Indemnity cheques 2180-2208 totaling \$40,428.04 be authorized; that Electronic Payments 2024-0182 to 2024-0208 inclusive totaling \$354325.56 and Mastercard Payments 2024-2076 to 2024-2078 totaling \$345.79 be ratified for payment AND THAT late payment cheques be approved for Starlight Glass \$1230.16 and Municode \$210.00.

Carried

### Financial Statement

207/24 Patterson/Meekins: That Council approves the Statement of Financial Activities ending August 31<sup>st</sup>, 2024 as attached and forming part of these minutes.

Carried

### Bank Reconciliation

208/24 Bushby/Pederson: That Council approves the Bank Reconciliation for the ending date of August 31<sup>st</sup>, 2024 as attached and forming part of these minutes.

Carried

## DELEGATION

Garry Boe with Kitako School Project joined Council at 10:07 a.m. – 10:22 a.m.

## REPORTS

**Division 1: Ratepayer Praise:** Very good gravelling

*Councillor Concerns:* Grass cutting needed in Division 1 as grass is 3' high.

**Division 3: Ratepayer Praise:** Roads look good. Praise for gravel.

*Infrastructure Issues:* Water sitting in the middle of the road on range line (341-342). Mile 309 soft spot/hole on south side of road. Howard St. Lac Vert is covered in potholes and people are driving on the grass. Porter Ave has grass growing down the middle.

*Ratepayer Issues:* Concerns about mowing getting done.

*Maintenance on back roads.* Questions regarding work done in water ways. Flagging of the low-level crossing (could have been considerate that it is harvest).

*Councillor Concerns:* w/o getting done in a timely manner. How

*mjl*

things are prioritized? Why are we doing custom work when things for the municipality are not done.

*Other:* Accountability of budget on LV water. Mile 343 – trees in ditch (Not private land). Photos available if need. W/o info not correct.

**Foreman Report**

**Division 4: Infrastructure Issues:** Road still not fixed on mile #411. Widening of RM Right-of-ways need to be mowed due to trees encroaching. Roadway problem for equipment to get down mile # 272.

*Ratepayer Issues:* Most intersections in RM need to be bladed properly (washboard). Issues with mile #411 needs to be graded so washboard is taken out. Mile 421 north end needs to be mowed.

*Councilor Concerns:* Need third pass done to keep RM rights-of-way.

*Other:* Mile 421b needs to be mowed fully. Mile #404 beaver gate needs to be pulled and cleared.

**Division 5: Infrastructure Issues:** Are we keeping an eye on drainage?

*Ratepayer Issues:* Ratepayer request road to 545B mowed and the ratepayer stated that all access points to the community pasture need to be mowed for willows or it will be far more costly in the future.

*Councillor Concerns:* Gravel on dirt roads seems to be a waste of ratepayer dollars.

*Other:* There is a school aged kid living down mile 140. Many times that road isn't opened in the winter. Been pulled aside about refusing a ratepayer to move in an RTM on multiple occasions. I've not heard anything. News to me.

**Division 6: Ratepayer Praise:** Mowing is going well in my area. Roads look good. Pleased with gravel.

*Infrastructure Issues:* Ratepayer had called with questions about approaches and widening the road on Windigo.

*Ratepayer Issues:* Ratepayer asked about putting calcium chloride on their road. Ratepayer filled in the form at the office.

*Councillor Concerns:* low level crossing mile 648 culvert is breaking down.

*Other:* Gloria Sibley - the ground work around the Lac Vert water plant has yet to be done – Reminder.

**Reports**

209/24 Meekins/Bushby: That Council accepts the following written reports as presented: Council Division Reports for Divisions 1, 3, 4, 5, and 6, Work Orders Report, Lac Vert Water Report, Pest Control Reports and verbal Working Foreman Report.  
Carried

**UNFINISHED BUSINESS**

**SaskPower Construction West of Silver Park & Down Guy/Anchor Replacements**

210/24 Leigh/Patterson: That Council approves the SaskPower request for Construction Work West of Silver Park File #WR #365807\_A. and Pole and Down Guy/Anchor Replacements File #20421293  
Carried

**J D Mollard & Assoc. – Geophysical Surveys, Offer to Purchase & Sale of Crown Land**

211/24 Patterson/Pederson: That Council table the J. D Mollard & Associates – Geophysical Survey, Offer to Purchase and the Sale of Crown Land to the October 10<sup>th</sup>, 2024 Council Meeting.  
Carried

**Approach Tender**

212/24 Meekins/Patterson: That Council acknowledges the receipt of five (5) bids for the Approach Tender and opens the tenders.  
Carried

*myf*  
*[Signature]*

**IN CAMERA**

Patterson/Hutchison: That Council go in Camera to discuss Approach Tenders at 11:50 a.m.

Hutchison/Bushby: That Council reconvenes in regular session at 12:02 p.m.

**213/24** Bushby/Meekins: That Council award the Approach Tender to Draude Construction Ltd. as presented AND THAT Draude Construction is authorized to complete the additional two(2) approaches with Foreman and Division Councillor approval.

Carried

Recess at 12:03 p.m.

Reconvene at 12:15 p.m.

Councillor Bushby disclosed a conflict of interest and left the meeting at 12:28 p.m.

**Town of Naicam - Viking Sportsplex**

**214/24** Patterson/Pederson: That Council provide \$20,000.00 to the Town of Naicam Viking Sportsplex AND THAT the grant allocation is to be reviewed annually with the Town of Naicam.

Councillor Bushby returned to the meeting at 12:33 p.m.

**NEW BUSINESS**

**Approach Applications SW 35-42-18-W2**

**215/24** Hutchison/ Patterson: That Council approves the approach application for widening existing approach on SW-35-42-18-W2 and the applicant will be responsible to provide the packing material to complete the project.

Carried

**Approach Applications NW 16-42-16-W2**

**216/24** Patterson/Hutchison: That Council approves the approach application for NW-16-41-16-W2 and for the applicant to remove the existing approach and develop a new approach approximately 200 meters north of existing approach location at the applicant's expense and the RM will supply a 18" culvert.

Carried

**Permit Applications and Work Project on Low Level Crossing on Mile 648**

**217/24** Bushby/Meekins: That Council authorize administration to apply for applicable permits to proceed with project work on the low-level crossing on mile 648.

Carried

**Property Tax Adjustments**

**218/24** Bushby/Pederson: That Council acknowledges the MA Sec 293 adjustments as follows: Roll 12 Municipal tax of \$650.00, Education tax of \$110.05, Discount \$39.99 and Roll 733 Municipal tax of \$384.49, Education tax of \$143.67.

Carried

**Property Tax Abatements**

**219/24** Leigh/Patterson: That Council instructs administration to send a letter to designate on Roll 1616 requesting clarification of ownership in order to consider abatement.

Carried

**120/24** Bushby/Hutchison: That Council approves the abatement of the 2024 property tax on Roll 1230 Municipal tax of \$414.87 Education tax of \$58.18.

Carried



221/24 Hutchison/Patterson: That Council approves the abatement of the 2024 property taxes on Roll 2247 Municipal tax \$125.00 Education tax \$0.06 if Board of Revision appeal is withdrawn AND THAT Roll 2247 is to be parcel tied prior to 2025.

Carried

**Property Tax Discount Adjustment**

222/24 Bushby/Meekins: That Council acknowledges the 2024 property tax early payment discount of \$111.33 Municipal tax on Roll 551.

Carried

**Property Tax Cancellation/Levy Additions**

223/24 Leigh/Meekins: That Council authorizes Administration, as Per Bylaw 3-2024, to cancel the 2024 \$125.00 municipal minimum tax as per the attached list AND THAT any credits resulting from these corrections will remain as credits on the affected tax card and be applied to the 2025 levy; AND FURTHER THAT Administration add the recalculated 2024 municipal tax levies as per the attached listing and mail a letter and the revised tax notice to the affected property owners.

Carried

**Human Resources**

224/24 Patterson/Bushby: That Council goes In Camera at 1:20 p.m. to discuss HR matters.

Carried

225/24 Patterson/Meekins: That Council reconvenes the meeting at 1:46 p.m.

Carried

**CORRESPONDENCE**

226/24 Bushby/Patterson: That Council accept and file the correspondence as presented.

Carried

**ADJORNMENT**

227/24 Hutchison/Patterson: That the September 12<sup>th</sup>, 2024 regular meeting of council be adjourned at 1:46 p.m.

Carried



*Marybeth*  
Reeve

*[Signature]*  
Administrator

Oct 8, 2024  
Date

**2024 Minimum Tax  
 Cancelation as of  
 September 12, 2024**

Roll #	Cancel \$
32	\$125.00
135	\$125.00
339	\$125.00
399	\$125.00
436	\$125.00
492	\$125.00
585	\$125.00
677	\$125.00
717	\$125.00
880	\$125.00
889	\$125.00
1293	\$125.00
1295	\$125.00
1301	\$125.00
1303	\$125.00
1304	\$125.00
1306	\$125.00
1308	\$125.00
1600	\$125.00
1645	\$125.00
1649	\$125.00
1650	\$125.00
1661	\$125.00
2225	\$125.00
2227	\$125.00
2231	\$125.00
2233	\$125.00
2236	\$125.00
2240	\$125.00
2243	\$125.00
2254	\$125.00
2267	\$125.00
2271	\$125.00
2281	\$125.00
2284	\$125.00
5197	\$125.00
5208	\$125.00
5216	\$125.00

Roll #	Cancel \$
5218	\$125.00
5231	\$125.00
5232	\$125.00
5234	\$125.00
5236	\$125.00
5237	\$125.00
5251	\$125.00
5252	\$125.00
5253	\$125.00
5255	\$125.00
5256	\$125.00
5258	\$125.00
5267	\$125.00
5314	\$125.00
5318	\$125.00
	\$6,625.00

**2024 Revised Tax  
Levy as of  
September 12, 2024**

<b>Roll #</b>	<b>Amount</b>
32	\$35.96
135	\$43.74
339	\$49.57
399	\$47.63
436	\$31.10
492	\$58.32
585	\$37.91
677	\$56.38
717	\$55.40
880	\$27.22
889	\$63.18
1293	\$62.21
1295	\$41.80
1301	\$57.35
1303	\$43.74
1304	\$30.13
1306	\$24.30
1308	\$65.12
1600	\$58.32
1645	\$30.13
1649	\$20.41
1650	\$39.85
1661	\$68.04
2225	\$61.24
2227	\$25.27
2231	\$62.21
2233	\$70.96
2236	\$39.85
2240	\$66.10
2243	\$68.04
2254	\$70.96
2267	\$55.40
2271	\$27.22
2281	\$61.24
2284	\$54.43
5197	\$69.01
5208	\$69.98
5216	\$64.15

<b>Roll #</b>	<b>Amount</b>
5218	\$70.96
5231	\$34.02
5232	\$43.74
5234	\$33.05
5236	\$64.15
5237	\$64.15
5251	\$39.85
5252	\$55.40
5253	\$57.35
5255	\$58.32
5256	\$40.82
5258	\$57.35
5267	\$67.07
5314	\$59.29
5318	\$43.74
	\$2,703.13