

PUBLIC NOTICE

Under "Public Notice Policy" Section 3.1 (e)

The Rural Municipality of Pleasantdale No. 398 is hereby providing notice that at the October 27/2022 Council Meeting will be considering a 3 year loan to purchase a 150 Cat Grader.

A handwritten signature in the bottom right corner of the page, consisting of a stylized star-like symbol followed by cursive initials.

**R.M. of PLEASANTDALE # 398**

**AGENDA**

**October 27/2022 at 9:00 a.m.**

- 1. CALL TO ORDER**
- 2. CONFLICT OF INTEREST**
- 3. ADDITIONS TO THE AGENDA**
- 4. REPORTS**
  - a. Lac Vert Annual Water Compliance Inspection
  - b. CSO
- 5. DELEGATE**

Finning	10:00
Kilborn	10:30
- 6. IN CAMERA**

Legal
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- 7. OLD BUSINESS**
  - a. Snow Plow & Snow Clearing
  - b.
- 8. NEW BUSINESS**
  - a. Reserve Policy
  - b. Electronic Records
  - c. Privacy Policy
  - d. Designation of Head under LA FOIP
  - e. Bylaw 13 – 2022 A Bylaw to Establish a Code of Ethics for Council Members
  - f. Designated Officer Under Section 2(1) MA
  - g. Municipal Employee Policy
  - h. Municipal Employee Code of Conduct
  - i. Borrow for Municipal Purchases

Cat Grader
- 9. ADJOURN**

**RURAL MUNICIPALITY OF PLEASANTDALE NO. 398**

**Regular Meeting Minutes**

**October 27, 2022**

**Council Chambers in the Municipal Office Naicam**

Council Members present:

Reeve	Morgan Leigh
Division 1	Ernest Pederson
Division 2	Helen Meekins
Division 3	Jennifer Bushby
Division 4	Doug Hardy
Division 5	Vacant
Division 6	Vacant

Staff Present:	Administrator	Donna Goertzen
	Foreman	Lee Etsell

Guests      Randy Serhan, Fining

Reeve Leigh call the meeting to order at 8:58 a.m.

Conflict of Interest to Declare:      Reeve Leigh    RM of Pleasantdale Capital Grant Program  
Reeve Leigh & Councillor Bushby COE

**486/22      Addition to Agenda**  
Hardy/Pederson: That we acknowledge additions to agenda.  
Carried

**487/22      Reports**  
Meekins/Hardy: That Lac Vert annual Water Compliance Inspection be accepted  
as presented.  
Carried

**Delegate      Rodney Serhan from Finning      10:00 a.m.**

**OLD BUSINESS**

**488/22      Snow Plow & Snow Clearing**  
Meekins/Bushby: That Policy was reviewed; amended and accepted by Council.  
Carried

**NEW BUSINESS**

**489/22      Reserve Policy**  
Pederson/Bushby: That policy be accepted as presented.  
Carried

**490/22      Electronic Records**  
Meekins/Leigh: That policy be amended and accepted.  
Carried

**491/22      Privacy Policy**  
Meekins/Bushby: That policy be amended and accepted.  
Carried

**492/22      Designation of Head under LA FOIP**  
Leigh/Pederson: That Council designate Administrator Goertzen as "Head" under  
Section 50 LAFOIP for a term of 2 years commencing January 1/2023.  
Carried

**493/22      Bylaw 13-2022 A Bylaw to Establish a Code of Ethics for Council Members**  
Bushby/Meekins: That Bylaw 13-2022 be read a first time.  
Carried

**494/22 Telephone Communications**  
Bushby/Pederson: That Administrator be directed to have message recording option added to the office phone system.  
Carried

Lunch Break at 12:00 p.m.

Reconvene at 12:25 p.m.

**455/22 Designation of Officer under Section 2(1) MA**  
Leigh/Pederson: That Council appoint Administrator Goertzen as “Designated Officer” under Section 2(1)(l) MA for a term of 2 years commencing January 1/2023.  
Carried

**496/22 Municipal Employee Policy**  
Hardy/Pederson: That the policy be amended and accepted.  
Carried

**497/22 Municipal Employee Code of Conduct**  
Meekins/Bushby: That the policy be amended and accepted.  
Carried

**498/22 Harassment Policy**  
Meekins/Bushby: That policy be accepted as amended.  
Carried

**499/22 Finance 150 Cat Grader**  
Pederson/Hardy: That Council undertake to borrow \$148,057.96 for 2022 Cat F-150 grader Serial # CAT00150EEB500910; with attached Ripper Serial #510390A from Affinity Credit Union, 3 year term, at fixed rate of 5.24%.  
Carried

Councillor Bushby left the room at 12:44 p.m.

Reeve Leigh declared a conflict of interest and left the room at 12:48 p.m.

**500/22 Community Grant Extension**  
Meekins/Hardy: That Council extend the RM of Pleasantdale Capital Grant Program expense submission deadline to December 31/2022.  
Carried

**501/22 Winter Seasonal Employee**  
Hardy/Bushby: That upon vetted resume a seasonal employee be hired at \$27.00/hour to work on as needed basis.

Councillor Bushby returned to the room at 1:00 p.m.

Reeve Leigh returned to the room at 12:52 p.m.

**501/22 In Camera 1:08 p.m.**  
Meekins/Bushby: That Reeve, Council and Staff; having issues to discuss regarding legal matters which is exempt from Public discussion under *The Local Authority Freedom of Information and Protection of Privacy Act* and *The Municipal Act* go in camera.  
Carried

Council Present: Reeve Leigh, Councilors Bushby, Pederson, Hardy, Meekins, Administrator Goertzen and Foreman Lee Etsell.

**502/22 Out of Camera 1:43 p.m.**  
Bushby/Hardy: That Council of the RM of Pleasantdale move out of camera and

reconvene regular meeting of Council.

Carried

Reeve Leigh and Councillor Bushby declared a conflict of interest and left the room at 1:43 p.m.

**503/22 COE/LAFOIP**

Meekins/Hardy: That Administrator be instructed to investigate and compile detailed information on COE-01-2022, COE-02-2022 and LAFOIP 01-2022.

Carried

Reeve Leigh and Councillor Bushy returned to the room at 1:44 p.m.

**504/22 Legal Immunity**

Bushby/Hardy: That under Section 355 MA a Council Member or Council Committee Member is protected should an action or proceeding against them occurs when they are acting in good faith in the course of their activities.

Carried

**505/22 Adjourn**

Meekins: That the meeting be adjourned at 2:04 p.m.



*Magnus Hardy*  
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Reeve

*A*  
\_\_\_\_\_  
Administrator

*NOV. 15/22*  
\_\_\_\_\_  
Date

*A mjh*